User Manual For NRETP-OSF Software

National Informatics Centre, Government of India, Ministry of Electronics & Information Technology, Bhubaneswar





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NRETP SOFTWARE

1. NRETP-Demo Software Application

National Rural Economic Transformation Project (NRETP) will identify existing enterprises

with growth potential and provide dedicated services to achieve scale.

2. Abbreviations used in System

NMMU(NRLM)	National Rural Livelihoods Mission
STE-EP	STATE-TECHNICAL-EXPERT-Enterprise Program
DTE-EP	DISTRICT-TECHNICAL-EXPERT
NRETP-MENTOR	Nretp Mentor
OSF	One-Stop Facility
Functional Expert(FE)	Functional Expert
BTC-EP	BLOCK-TECHNICAL-COORDINATOR-EXPERT
BDSP	Business Development Service Providers
SHG	Self Help Group
VO	Village Organization
CLF	Cluster Level Federation
SSA	Subsector Analysis
FGD	Focus Group Discussions
CEF	Community Enterprise Fund (used interchangeably with CIF under SVEP-NRETP)
NODAL-CF	Release the CEF Fund
PTS	Enterprise Performance Tracking
Sync	Synchronise Data

3. User Levels and Configuration



General Information: Users and User Creation for NRETP Program

- a. NMMU creates STE-EP User
- b. STE-EP creates DTE EP User
- c. DTE-EP creates OSF-MC user (OSF-MC is equivalents to OSF), NRETP-Mentor user, Functional Experts user, Nodal CLF user and BTC-EP user.
 - One DTE-EP can create more than 1 BTC-EP user. (1 to Many)
 - One DTE-EP can create more than 1 OSF-MC user. (1 to Many)
 - DTE-EP assign/remove Blocks to OSF-MC. (Maximum 4 only)
 - Same OSF Block assigned to 1 OSF-MC , can't assign to another OSF-MC. (1 to 1) <u>DTP-EP blocks assignment:</u>
 - 1 block = Many Nodal CLF (1 block has Many Nodal-CLF)
 - 1 block = Many NRETP-Mentor (1 block has multiple NRETP-Mentor)
 - 1 block = Many Functional Expert (1 block has multiple Functional Expert)
- d. BTC-EP creates BDSP (Business Development Service Providers) users. (1 to Many)
 - BTC-EP assigns villages to BDSP
 - BTC-EP give feedback / remarks for the BDSP
 - BTC-EP approves the BDSP

- BTC-EP enables the BDSP
- BTC-EP assigns OSF-MC to BDSP.
- BTC-EP assigns Nodal-CLF to BDSP. (1 NODAL-CLF links to many BDSP)
- e. BDSP User On-board Entrepreneurs and Inputs Enterprise details, Prepares Business Plans.
- f. BTC-EP prepares activity calendar of BDSP

g. BDSP logs in on phone / tab

- a. Can see the assigned tasks, villages; perform his / her duties...
- b. Must Sync to enable others see his or her data, else everything is offline within the phone only
- c. A given BDSP can login using only one smart phone / tab, since the user id is bound with the device mac id. For change of device please refer to <u>Reset Device</u>.
- d. BDSP uploads work done report on app. BTC EP verifies it, OSF MC approves it.

4. User Functionalities:

STE-EP Functionalities:

- a) Create DTE-EP (District Technical Expert) user.
- b) Master Data Maintenance
 - (a) BDSP Payment Slab list
 - (b) BDSP Allowances List
- c) State wise Data Status Report
 - i) No of Entrepreneurs
 - ii) No of Business Plans Submitted
 - iii) No of Entrepreneurs with Enterprises
 - iv) No of Enterprises with PTS data

DTE-EP Functionalities:

- a) Create NRETP Mentor, Functional Expert, Nodal-CLF, OSF-MC and BTC-EP users.
- b) Assign/Remove Blocks to OSF-MC.
- c) DTE-EP can assign minimum 2 or 4 Blocks to OSF-MC.
- d) One DTE-EP can create more than 1 BTC-EP user. (1 to Many) but (per Block only one user)
- e) One DTE-EP can create more than 1 OSF-MC user. (1 to Many)
- f) Same block assigned to 1 OSF-MC , can't assign to another OSF-MC.(1 to 1)
- g) DTE-EP can assign block to Functional Expert, NRETP-Mentor and Nodal-CLF.
- h) Verifies PTS data uploaded by BDSP.
- i) Approves Work done report of NRETP-Mentor and Functional Expert.
- j) View and Approves Annual Work Plan for the blocks under OSF-MC; if OSF-MC uploaded.
- k) View Business Plan.

> <u>NRETP-Mentor Functionalities</u>:

- i) Upload work done report
- ii) View and give Feedback on Business Plans prepared by BDSP users.

Functional-Expert Functionalities:

- i) Upload work done report
- ii) View and give Feedback on Business Plans prepared by BDSP users.

> Nodal-CLF Functionalities:

- i) CEF Loan disbursal for individual blocks assigned to OSF-MC.
- ii) View and give Feedback on Business Plans prepared by BDSP users.
- iii) Release fund to Entrepreneur based on the CEF loan needed for the Enterprise if Business Plan approved.

OSF-MC Functionalities:

- i) Upload Annual Work Plan for the assigned blocks (2-4 OSF blocks) by DTE-EP; then BTC-EP verifies it.
- ii) Business Plan Review: Tracks the Business Plan status like pending or reject or approve.
- iii) OSF-MC approves/rejects Business Plan if BTC-EP approved or rejected.
- iv) Comment on Business plans created.
- v) Master Data Maintenance Like approves fees to paid to BDSP.
- vi) CEF-loan disbursal.
- vii) Approves work done report of BDSP; if BTC-EP verified.

viii)OSF-MC verifies Loan repayment data.

- ix) OSF-MC can give access to BDSP to EDIT the created Business Plan.
- x) Upload MOM of all CBO meetings.

BTC-EP Functionalities:

- i) Create BDSP user.
- ii) Village Assignment/Reassignment
- iii) BDSP reset
- iv) Assign Activity to BDSP.
- v) Verifies the Annual Work Plan report uploaded by OSF-MC.
- vi) Verifies Work done report of BDSP.
- vii) Views Business Plan; if all CBO's and OSF-MC approved/rejected.

BDSP Functionalities in Mobile App:

- i) Create Entrepreneur
- ii) Prepare Business Plan
- iii) After Business Plan prepare by BDSP; Offline NOC is taken from SHG, VO, CLF.
- iv) Final Business Plan (with NOC from CBO's) is taken in front of Technical Committee (offline)

(Technical Committee means Mentor, Functional Experts, OSF-FC and DTE-EP)

- v) BDSP uploads loan repayment data on app then Nodal-CLF User, OSF-MC User verifies it.
- vi) BDSP user uploads PTS data only in mobile app and then BTC-EP, DTE-EP verifies it.
- vii) BDSP uploads work done/Activity report on app. BTC EP verifies it, OSF MC approves it.

5. <u>Technical Flow Control URL:</u> <u>https://svep.nrlm.gov.in/nretpdemo</u>

a) <u>STE-EP User creation:</u>

Step 1: Login into NMMU / NRLM using valid credentials

Step 2: Click on State Level Users option >>> Select STE-EP

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b) <u>DTE-EP User creation:</u>

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- Step 2: Click on DTE-EP option >>> Select STE-EP
- Step 3: Click on Create DTE-EP

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c) OSF-MC User creation:

Step 1: Login into DTE-EP using valid credentials
Step 2: Click on DTE-EP User option >>> Select OSF-MC
Step 3: Click on Create OSF-MC

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d) <u>BTC-EP User creation:</u>

- Step 1: Login into DTE-EP using valid credentials
- Step 2: Click on DTE-EP User option >>> Select BTC-EP
- Step 3: Click on Create BTC-EP

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e) **NRETP-MENTOR** User creation:

- Step 1: Login into DTE-EP using valid credentials
- Step 2: Click on DTE-EP User option >>> Select NRETP-MENTOR
- Step 3: Click on Create NRETP-MENTOR, after clicking you have to fill-up 2 forms
 - i.e. 1. Basic Information 2. Work Experience & Bank Details

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• Step 4: Enable/Disable the created NRETP-MENTOR user.

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f) <u>FUNCTIONAL-EXPERT</u> User creation:

- Step 1: Login into DTE-EP using valid credentials
- Step 2: Click on DTE-EP User option >>> Select Functional Expert
- Step 3: Click on Create Functional Expert; after clicking you have to fill-up 2 forms i.e. 1. Basic Information 2. Work Experience & Bank Details

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• Step 4: Enable/Disable the created Functional-Expert user.

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g) <u>NODAL-CLF_User creation:</u>

- Step 1: Login into DTE-EP using valid credentials
- Step 2: Click on DTE-EP User option >>> Select Nodal-CLF
- Step 3: Click on Create Nodal-CLF

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h) BDSP USER CREATION:

- Step 1: Login into BTC-EP using valid credentials
- Step 2: Click on BDSP option >>> Select BDSP List
- Step 3: Click on Create BDSP it has 5 steps to complete.

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• Step 4 : Enter Basic Information

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• Step 5 : Family details

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• Step 6 : Work Experience and Bank Details

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	Responsibility	Enter Responsibility Add More +	
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• Step 8 : SHG Affiliation Related Information

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Click on the Action option from the below list for Approval / Rejection of the created user.

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No. Full Name Gender Contact No. User Name Enrollment Date Status Progress Action

6. BDSP ASSIGN/RE-ASSIGN VILLAGES:

- Step 1: Login into BTC-EP using valid credentials
- Step 2: Click on BDSP option >>> Select Assign/Re-Assign Village
- Step 3: Select BDSP user from the drop down
- Step 4: Choose/Select the required villages from the Available Village list then submit.
- Step 5: For re-assignment of village to BDSP click on the Red Cross × option against the village then it will remove from the Assigned Villages list. Then re-assign it.

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7. OSF-MC ASSIGN/RE-ASSIGN BLOCKS:

- Step 1: Login into DTE-EP using valid credentials
- Step 2: Click on OSF-MC User option >>> Select Assign/Re-Assign OSF Blocks
- Step 3: Select OSF-MC user then choose blocks for assignment
- Step 4 : For Re-assignment click on the Red cross × option against the assigned block then again select the required block from the Available Block list.

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8. BDSP User Management Module:

a. OSF-MC assignment to BDSP:

After creation of BDSP user by BTC-EP (Block level Technical Coordinator) we have to link/assign or re-assign the OSF-MC user which is created by respective DTE-EP (District Level Technical Expert) user. For doing this we have to follow the below steps:

- Step 1: Login into BTC-EP using valid credentials
- Step 2: Click on User Assignment Activity option from the Menu Bar
- Step 3: Click on the 1st option "Assign BDSP to OSF-MC"

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- Step 4: Select BDSP user from the drop down list then assign the available OSF-MC user to the selected BDSP user.
- Step 5: Optional if you want to re-assign or remove the OSF-MC then click on the Red Cross × option against the Assigned OSF-MC list.

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	Assigned OSF-MC *	1.Lokesh Kumar Jena-osfGajapati 🗙		
		Note: Please Click On Red Cross To Re-Assign OSF-MC To Another BDSP	P or To Remove OSF-MC From Current BDSP.	
	Availability OSF-MC Member *	Note: 1 BDSP can be linked to 1 OSF-MC. So No more OSF-MC found to	assign the current BDSP.	
		Save		
		Save		

• All BDSP's can be assigned/linked with OSF-MC of same allocated Block.

b. Nodal-CLF assignment to BDSP :

After creation of BDSP user by BTC-EP (Block level Technical Coordinator) we have to link/assign or re-assign the Nodal-CLF user which is created by respective DTE-EP (District Level Technical Expert) user. For doing this we have to follow the below steps:

- Step 1: Login into BTC-EP using valid credentials
- Step 2: Click on User Assignment Activity option from the Menu Bar
- Step 3: Click on the 2nd option "<u>Assign Nodal-CLF to BDSP</u>"

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- Step 4: Select BDSP user from the drop down list then assign the available Nodal-CLF user to the selected BDSP user.
- Step 5: Optional if you want to re-assign or remove the Nodal-CLF then click on the Red Cross × option against the Assigned Functional Expert list.

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	Available NO	DAL-CLF *	O Deepak Das - nodalclf5	5				
			Save					

9. Master Data Maintenance:

The SVEP software fetches all the master data from NRLM MIS. The master data is of two kinds in this regard:

- a) Location Master: Dealing with States, Districts, Blocks, Gram Panchayats and Villages
- b) CBO Master: Dealing with SHG's, VO's and CLF.

If any of the master data is found missing the SVEP-NRETP software system, the respective end user needs to inform their respective DMMU/DTE-EP about it and have the master data updated. The following is the list of Configurable Items in the SVEP-NRETP software system such as:

- ✓ Master Activity List
- ✓ Activity Slab Pay Definition
- ✓ Subsistence Allowance
- ✓ Loan Variables

a. Master Activity List :

This list will be added by respective STE-EP (State-Level-Technical-Expert) user for each subsequent NRETP users separately. For doing this we have to follow the below steps such as: Step 1: Login into **STE-EP** using valid user credentials.

Step 2: Click on Master Data Maintenance option from the Menu Bar

Step 3: Click on **Create Activity** option. Once you click it a new pop-up window will be open.

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Home DTE-EP Master Data Maintenance	Data Status Password Reset Help	
Home • Activity		
A MASTER ACTIVITY LIST	Role * Select Role ~	Create Activity +
No. Activity Name	Activity For	Action

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Home DTE-EP Master Data Mai Home + Activity	Activity * NRETP Enterprise Promote for more profit Role * BDSP Select Role OSF-MC NRETP-MENTOR NRETP-FE NODAL-CLF BTC-EP BDSP OTE F0	Create Activity + Action
	STE-EP DTE-EP GROUPBDSP	

Step 4: Enter the Activity Name, Select the role then create it.

Step 5: For viewing the created list of activity we have to select the role then it will display.

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Step 6: If you wants to EDIT the activity list then click on the Action option in the right side of each activity.

b. BDSP Payment Slab list:

Each STE-EP user can create activity for each user separately then fix the payment slab per activity. For doing this we have to follow the below steps:

Step 1: Click on the 2nd option from the Master Data Maintenance option

Step 2: Click on *Create BDSP Payment* Slab option.

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	No	Activity	Location	Hours	Charge Per Activity	No Of Times	Action
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	2	Loan Management of BDSP	Local	45	350	5	
		Osf block management for CLF loan	Local	6	900	2	
	3				800	16	
	3	NRETP roles and responsibilities	Local	9	000		
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Step 3: Then fill-up the BDSP Payment Slab form and save it.

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	No Of Times *	4				
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c. <u>Subsistence Allowance List:</u>

This can be also entered by each STE-EP user for all BDSP users of the subsequent state separately. For doing this we have to follow the below steps:

Step 1: Click on the 3rd option from the Master Data Maintenance option

Step 2: Click on the Create BDSP Allowance option

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Step 3: Then fill-up the BDSP Allowance form and save it.

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	Subsi	istence Allowance *	360				
		Travel Allowance *	230				
	Commun	ication Allowance * (211				
		TOTAL :	801				
			Save	Close			

d. Loan Variables:

Each state can define their loan payback values like Interest Rate, Payback Period, Growth Potential, Inflation Rate, Moratorium Period

Step 1: Click on the 4th option from the Master Data Maintenance option

Step 2: Click on the Loan Variables option

Step 3: Then fill-up the Loan Payback form and click on update.

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Growth Potential *	Enter Growth Potential	
Inflation Rate *	Enter Inflation Rate	
Moratorium Period *	Enter Moratorium Period	
	Update	

10. Data Status Report:

Each of the individual STE-EP, DTE-EP can view the status of available OSF Blocks which contains *No of Entrepreneurs, No of Business Plans Submitted, No of Business Plans Approved, No of Entrepreneurs with Enterprises, No of Enterprises with PTS data*.

Login into STE-EP then click on the Data Status report from the Menu Bar.

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11. Password Policy:

- The password must be minimum 8 characters long, must have at least one capital letter, at least one small letter, at least one digit and at least one special character
- If password is forgotten If any user has forgotten the password, he/she have to request for resetting the password.
- Password reset at login When any user login for the first time on web application, that user have to reset the password for security reason.

a. Password Forgotten:

Both mobile and web application has different process flow for handling forget password request.

Mobile Application: Is under process....

Note: It is mandatory that user has an active data connection on mobile for doing the forgot password process. Also assure that the right cell numbers are provided during registration process

Web Application:

- 1. If any user has forgotten the password they have to request for resting the password by clicking on "Forgot Password..?" button given on login screen.
- After clicking on this a dialog appears saying that your reset password request will be sent to the upper authority of that user for approval. For example:
 - If Any BTC-EP user request for forgot password that is sent to DTE-EP for approval.
 - If any DTE-EP user request for forgot password that is sent to STE-EP for approval.
- 3. Every user on web application has a menu item "Password Reset Request" which consists the list of forgot password details.
- 4. Request can be approved by clicking on the "reset" column, after this the password is set to its default value "test" for the user who has requested.
- 5. After request is been approved , user can reset the password when he/she logins to the system

b. Password reset:

• Mobile Application:

Note: It is mandatory that user has an active data connection on mobile for doing the reset password process. There is a menu item given as "Change Password" for resetting the password. After selecting that, user has to enter the current password and new password.

• Web Application:

When forgot password request is been approved for any user, that user will be able to login with the default password "test" and as that user login to system he/she will be asked to change password by entering current password and new password detail.

12. Annual Work Plan creation for block/OSF-MC:

a) OSF-MC Annual Work Plan Preparation:

- ✓ OSF-MC and BTC-EP along with the support of DTE-EP will create the annual work plan for the block.
- ✓ As we know one OSF-MC can cover a minimum 2 and maximum 4 blocks.
- ✓ OSF-MC user uploads Annual Work Plan; then BPM (for the block) i.e. BTC-EP and DPM (for the OSF as a whole) i.e. DTE-EP will view the plan and approve the plan.
- ✓ To do the above we need to follow up few steps in Web application i.e.

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- **4** Step 1: OSF-MC should login in Web application using valid login credential.
- **4** Step 2: Click on *Annual Work Plan* option from the menu bar.
- **4** Step 3: Click on 1st option from the drop down list item **"Upload Annual Work Plan"**.

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Step 4: Select Financial Year, OSF Assigned Block and then upload the prepared annual plan report either in pdf/jpg format. File size should not be more than 500kb.

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b) BTC-EP Verification of Annual Work plan :

Once the OSF-MC uploads the Annual Work Plan; BTC-EP needs to verify it. For doing this we need to follow up some points:

Step 1: BTC-EP Login into the web application using valid login credentials.

Step 2: Click the "Annual Work Plan" option from the Menu Bar. Select the Financial Year, uploaded Annual Work plan for OSF-BLOCK will be shown.

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Step 3: Select the check box in then BTC-EP can either Approve/Reject the Annual work Plan by clicking the Approve or Reject button.

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c) DTE-EP Approval/Reject of Annual Work plan:

After BTC-EP users verification done; the corresponding DTE-EP should take action on either Approve or reject the uploaded Annual Work Plan by OSF-MC. For doing this we need to follow up some few steps:

Step 1: DTE-EP login into the Web Application using valid login credentials.

Step 2: Click on the "Annual Work Plan" option from the Menu Bar.

Step 3: Select the Financial year, Assigned OSF-MC block; then the verified Annual Work Plan will be show.

Step 4: Select the check box then DTE-EP can either Approve/Reject the Annual work Plan by clicking the Approve or Reject button.

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(Approved Annual work plan by DTE-EP and BTC-EP)
13. Work done report creation for NRETP-Mentor and Functional-Expert:

a. <u>Work done report upload by NRETP-Mentor:</u>

NRETP-Mentor uploads work done report either on mobile app or web application then DTE-EP approves it, Records payment done. NRETP-MENTOR should upload his/her work done report monthly basis. Previous months report will upload in the next month/current month in between 01 to 05 (Within 5 days).

For Ex: If current month is March-2022 then NRETP-Mentor should upload her report for the month of February-2022 in between 01-Mar-2022 to 05-Mar-2022.

Step 1: NRETP-MENTOR user login into the Web application using valid login credentials.

Step 2: Click on the "<u>Work Done Report</u>" option from the Menu Bar.

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Step 3: Choose Upload work done Report option from the drop down list.

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Home * Work Done Report *
🗄 UPLOAD MONTHLY WORK DONE REPORT
Work Type * Select Work Type Select Work Done report : * Choose File No file chosen • File size must be less than 500kb. • File format should be either (PS/PDF type. • Uploaded Date: * Uploaded Date: * DD-MM-YYYY Note: Current Month's Workdone report will be upload in the next month between 1-5.
Upload Close
SI No. Full Name User Name Block Name Month-Year Uploaded Date Status View Report
No Record Found
2022 © SKP-NRETP

Step 4: Select the Work type, upload the report and select the date then upload.

b. <u>Work done report upload by Functional Expert:</u>

Functional-Expert uploads work done report either on mobile app or web application then DTE-EP approves it, Records payment done. Functional-Expert should upload his/her work done report monthly basis. Previous months report will upload in the next month/current month in between 01 to 05 (Within 5 days).

For Ex: If current month is March-2022 then Functional-Expert should upload her report for the month of February-2022 in between 01-Mar-2022 to 05-Mar-2022.

Step 1: Functional-Expert user login into the Web application using valid login credentials.Step 2: Click on the "<u>Work Done Report</u>" option from the Menu Bar.

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Step 3: Choose Upload work done Report option from the drop down list.

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Uploaded Date: * DD-MM-YYYY Note: Current Months Workdone report will be upload in the next mon between 1-5.
Lipicad Close
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No Record Found

After selecting the Work type, upload the report and select the date then upload. Remember the date range must be 1-5 otherwise last month's work done report can't be upload.

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Once the NRETP-MENTOR and FUNCTIONAL-EXPERT upload their Work done report they can't edit the report again. It will in Process waiting for DTE-EP approval/rejection.

c) DTE-EP Approve/Reject of Work done report:

Now the corresponding DTE-EP user needs to take action against the uploaded Work done report by the subsequent NRETP-MENTOR and FUNCTIONAL-EXPERT user.

For doing this task we need to follow-up some steps:

Step 1: DTE-EP needs to Login into the Web application using valid credentials.

Step 2: Click on the "Work Done Report" option from the Menu bar.

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Step 3: If the DTE-EP needs to verify the Work done report for NRETP-MENTOR then he/she needs to choose the "*Verify Work Done Report of Nretp-Mentor*" option otherwise choose the 2nd option "*Verify Work Done Report of Functional-Expert*" option for Functional-Expert users report.

In Case of Nretp-Mentor: Select the NRETP-MENTOR user then tick/select the checkbox [] for approval/rejection of the uploaded report of NRETP-MENTOR.

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In Case of Functional-Expert: Select the Functional-Expert user then tick/select the checkbox [] for approval/rejection of the uploaded report of Functional-Expert.

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14. Mobile and Web Interface:

In SVEP we know CRP-EP's are the foot soldiers whose services are hired by the Block Resource Centre (BRC). Similar in NRETP;

- a) BDSP's (Business Development Service Providers) are the field level community cadre. They will work with OSF to support the entrepreneurs may be new or Existing.
- b) NRETP-MENTOR & Functional-Expert are the technical committee members who will support to the Entrepreneurs for preparation of Business Plan by the BDSP.
- c) OSF-MC (OSF Management Committee) is the main Business Support Centre who can prepare the Annual Work Plan for the OSF-Blocks.

BDSP is the key user is able to work using smart phone or tab. The app can be downloaded from Google Play Store, by searching for SVEP. While working in the Mobile App, BDSP user has the option to work in offline mode and later synchronize with the server when Internet connectivity is available.

Once a User logs in using a mobile phone / tab, he cannot login using any other device. Neither can any other User login on a device using which some other User has already logged in. In other words, the login ID is bound to the device MAC ID.

All other stakeholders or users in the SVEP-NRETP system have easy access to desktop / laptop and are expected to have good network connectivity.

The minimum configuration for mobile application is as below:

- a. Memory 4 GB RAM, 8 GB Micro SD Card
- b. CPU 1.2 GHz Dual Core Processor
- c. Screen 4.7"
- d. High speed 4g/5g Internet Connectivity
- e. Minimum O/S Android 4.4

15. Mobile Interface Language:

The SVEP-NRETP mobile app is available in 14 languages in the Google Play Store, as per inputs from SRLM's. The languages are: Hindi, English, Assamese, Bengali, Gujarati, Kannada, Malayalam, Marathi, Odia, Tamil, Telugu, Urdu, Kashmiri, and Punjabi.

The demo app is in English. The icon appears as below:



It has a blue login screen (as an extra warning to differentiate from the live environment). The translation from English to local language is as per inputs received from various State Rural Livelihood Missions (SRLM).

The live application, in English, has icon as below:



It has a white login screen (as an extra warning to differentiate from the demo environment). The translation from English to local language is as per inputs received from various State Rural Livelihood Missions (SRLM).

16. Change of Mobile Phone or Tab:

The BDSP gets to work in offline mode and all the SVEP-NRETP data in phone is locally stored in the phone memory ONLY till it is synchronized. Therefore, any time, there is a need for change of device, it is essential that the current phone data first be synchronized, before being discarded or switching over to new phone.

In case, the phone is ever lost or damaged beyond repair or recovery, the locally stored data is lost forever and the user may have to re-do the work or activity.

- c. After synchronizing the data, the device may be reset in the BTC-EP as below:
- d. In the BTC-EP login, select 'Reset Device' under the BDSP menu.

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At the prompt, select the user whose device is to be reset. And hit the 'Save' button. This removes the binding between the device mac-id and the SVEP-NRETP user id. Now the User can login from any other device.

17. BDSP Work done report / activity and payment planning and tracking, GIS tagging:

BDSP plans his or her activities in the BTC-EP with the consent of the BTC-EP. The activity list for BDSP's and their payment guidelines are configured by STE-EP, which can be subsequently modified by individual STE-EP's.

Activity Assign by BTC-EP in Web-application:

Step 1: Login as BTC-EP in SVEP-NRETP web application

Step 2: Go to Menu bar >> BDSP >> Activity Calendar

Step 3: Select Name of BDSP and month

Step 4: Select Date of Month

Step 5: Select Name of activity and click on save

Activity Done by BDSP in mobile application:

Step 1: Login as BTC-EP in SVEP-NRETP Web application

Step 2: BDSP can see this under menu Activity Tracking in mobile application

Step 3: Click on button "Done" if activity is completed.

Step 4: Select the date and upload image of consultancy slip

View Activity status and BDSP payment details in web application:

Step 1: Login as BTC-EP in SVEP-NRETP Web application

Step 2: Go to menu BDSP >> Activity Tracking

Step 3: Select Month

Step 4: Click on Calendar icon in View Details column

Step 5: Here BTC-EP can see Activity status of BDSP and Payment details

For a given month, the BDSP is able to plan its activities within the given scope of villages, CBO's, clients, etc. Based on stipulated payment per activity, the BDSP is able to assess the amount of money he or she will be able to make in the month.

On synchronization, the same activities appear in the task list of the BDSP. Each of the activity as and when completed, can be marked 'Done'. Every activity, when marked 'Done', involves uploading of corroborating image and GIS tagging of location that displays BTC-EP report. On further synchronization, the updated status is reflected in BTC-EP records.

Accordingly the BTC-EP can make payments.

Task planning happens in BTC-EP in web interface

Task execution / task status update happens on BDSP mobile app

Activity Calendar for activity planning:

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- BTC-EP assigns activity to BDSP.
- BTC-EP is provided month wise interface ,
 - First BTC-EP selects BDSP from a dropdown to whom activity will be assigned.
 - Than BTC-EP has to select a particular month.
 - $\circ~$ BTC-EP can click on a date and after that can select activity to be assigned to BDSP.
 - These activities can be viewed by BDSP in mobile application in the menu named "Activity Tracking".

Task list and marking a task complete on phone or tab:

- BDSP gets list of activities assigned to him/her on mobile application.
- After BDSP has completed that activity, he/she can do it through "Done" button.
- On clicking on done button, BDSP has to enter date on which activity was done and upload image of Consultancy slip as proof that he/she has done the activity.

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SHGs Orientation KULDEVI KRUPA MISSION MANGLAM JUTH GURUKRUPA BACHAT AND DHIRAN JUTH	*Select Date on Which Activity was Done
DONE	*Upload Consultancy Slip
Entrepreneur triggering meeting	SUBMIT
Loan follow up support	
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Unplanned tasks or delayed tasks:

• BDSP also has provision for adding activities which were not assigned to him/her through mobile application.



- In Activity Tracking page, on clicking on plus button BDSP can enter details of unplanned activity which has been done by him/her.
- Here BDSP has to enter date on which activity was done, choose name of activity and upload consultancy slip image as a proof.

Final activity status update in BTC-EP:

- BDSP has to sync data after any activity is been done and any new activity added.
- After sync, the status of activity gets updated and BTC-EP can view the consultancy slip and payment details.
- The activities which are done by BDSP are shown in green colour.
- The activities which are yet to be done are shown in red colour.

BDSP Performance Tracking:

- As status of activity gets updated, BTC-EP can see over all activity tracking details of BDSP under the menu "BDSP" -> 'Activity Tracking'
- Select Month then click on View details option from the below BDSP activity details.

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- Here details about name of BDSP , name of activity assigned , date of assignment , hours planned , panned amount, activity done date , spent hours , amount to be paid , etc. are shown.
- BTC-EP can view all these details and also they can view the image of consultancy slip which serves a proof that BDSP has done the activity.
- BDSP's performance can be monitored evaluated through all these details, that how much BDSP is working in a month and how efficiently he/she can complete a task.
- This can be useful when BTC-EP assigned activity next time to that BDSP.

GIS Tagging:

- Every time BDSP do any activity or add any activity, details of location are stored from where action is performed.
- When data is synced details of location latitude and longitude is sent on server and stored in database. This helps in verifying and validating tasks of BDSP.

18. Potential Entrepreneur Registration:

Any entrepreneur, till he or she comes into SVEP-NRETP fold is a potential entrepreneur, if the person is a member of one the SHG's in the block or a direct relative of some SHG member. To be a potential entrepreneur, he/she must enter all about their social and economic profile, entrepreneurial aptitude which helps him to select a business idea and finally get him interested to work towards making a business plan and subsequently set up a business.

BTC-EP has planned one of the key tasks for BDSP in web interface, which is executed in BDSP's Mobile app interface and finally the status update is seen in BTC-EP, DTE-EP, OSF-MC, NRETP-MENTOR, Functional-Expert, Nodal-Clf's web interface. After successfully Login into the Mobile App by BDSP he/she must follow up the steps such as:

Step 1: Go to the *Sidebar Menu* items click on *Potential Entrepreneur Registration* option.Step 2: Then list of entrepreneurs will be display who already registered.

Step 3: On Clicking on plus button entrepreneur can be added.





Step 4: The potential entrepreneur's profile information is captured in 6 stages in the BDSP's smart phone / tab:

- a. General information
- b. Education and Work profile
- c. Family profile
- d. Income profile
- e. Credit profile
- f. Expenditure profile
- g. GETT details.
- h. SVEP-NRETP Training Details

This screen appears after entrepreneur is registered and his/her general information is entered by BDSP.

i. FORM GROUP: - If entrepreneur want to be part of a group, this button is used for that purpose. After Form Group button is clicked, request of group is sent to BTC-EP. - Now this entrepreneur cannot create business plan until BTC-EP's approves and process from group request.

j. From the above options Credit profile, FORM GROUP and SVEP-NRETP Training Details are optional

a. Profile Information:

There is form for entrepreneur registration in mobile application in which all the profile information of entrepreneur is captured.

For example, Personal Details, Identity Card Details, SHG Details, Bank Account details etc.

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Entrepreneur Registration		neur Registration	← Entrepreneur Regi	stration
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Manufacturing	- SHERAGADA	*	Above 12000	*
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Agarbatti making (Cosmetics & perfumes)	RAMAGIRI	-	Better opportunities	• Entrepreneurship
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Middle Name	Self	*	Submit	
	*Name of SHG Memb	ber		
Patra	Suresh Patra			
	Member of SHG Since	ce(Year) (YYYY)		
Date of Birth	2014			
1/6/2001	1	1		

b. Education and Work Profile:

In this section, Entrepreneur's education details and work experience details are taken. If entrepreneur has done any special training, that also can be added in this section.

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Education	al Qualification	×
Special Tra	aining	×
Work expe	rience (Past and Present)	*
[Submit	
	•	

Educational Qualification





Special Training



Work experience(Past and Present)

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← Education & Work Pro	file Next
Suresh Patra[Existing]	RAMAGIRI
Educational Qualification	-
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Suraj agency	
Designation	
Manager	
Job Profile	
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BDSP can enter/edit special training details of the entrepreneur until Business plan prepared.

BDSP can enter/edit work experience details of the entrepreneur until Business plan prepared. Entrepreneur's family details are taken in this section.

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← Create New Famil	y Member
Suresh Patra (RAMAGIRI)	
*Relationship with Entrepreneu	r
Mother	-
★Name	
Snigdha Patra	
★Occupation	
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BDSP can enter/edit family member's details of the entrepreneur until Business plan prepared.

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d. Income Profile: In this section, Entrepreneur's whole family's income details are taken.

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Cancel	Save

BDSP can enter/edit income details of the entrepreneur until Business plan prepared.

e. <u>Credit Profile:</u>

If entrepreneur has taken any loan previously, that has to be added in this section otherwise select the source of loan not required.

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Suresh Patra (RAMAGIRI)	
★Select source of loan	
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*Loan Type	
Business	
*Date on which loan was availed	_
28/12/2022	
* Amount taken as loan(₹)	
250000	
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12	
*Installment(Monthly) (₹)	
20000	
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1 50000	
★Date of full Repayment as per Agreement	
31/1/2024	
Cancel Save	

BDSP can enter/edit credit profile details of the entrepreneur until Business plan prepared.

Expenditure Profile: In this section Entrepreneur's annual expenditure details are taken
 Eg: - Education expense, transportation expense, food expense etc. and monthly expenditure amount is auto-calculated based on annual amount.

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resh Patra[Existing]	RAMAGIRI	Suresh Patra[Existing]	RAMAGIRI
Please Enter zero if expense is n	il]	[Please Enter zero if expen	nse is nil]
Food Annual Expenditure (₹) Mon 50000 4160	thly Expenditure (₹)	Clothes	000
Education		Annual Expenditure (₹) 5000	Monthly Expenditure (₹) 416
Annual Expenditure (₹) Mon 20000 1660	5	Festivals/Entertain Annual Expenditure (₹) 1000	ment Monthly Expenditure (₹) β3
Health Mon Annual Expenditure (₹) Mon 10000 833	thly Expenditure (₹)	Transportation Annual Expenditure (₹)	Monthly Expenditure (₹)
Clothes Annual Expenditure (₹) Mon 5000 416	thly Expenditure (₹)	Electricity	
Festivals/Entertainment Annual Expenditure (₹) Mon	thly Expenditure (₹)	Annual Expenditure (₹) 5000	Monthly Expenditure (₹) 416
Transportation Annual Expenditure (?) Mon	thly Expenditure (₹)	Other Annual Expenditure (₹) 2000	Monthly Expenditure (₹) 166
Cancel	Save	Cancel	Save
	\bigtriangledown	=	

g. Existing Enterprise Details:

3:47 雄	*111 (49)	3:47	28 · 1	îıl 🐵	3:48 m	8 %i @
Existing Enterprise Details		Existing En	terprise Details		Existing En	terprise Details
Monthly Revenue	*	Working Cap	oital Calculation	*	Interest(₹)	Wastage(₹)
Present Revenue(₹)		Average Value of Invento	ory(at any point)(₹)		2000	1000
50000		50000			Depreciation(₹)	Taxes(₹)
Present Capacity(₹) [Capacity is same for trad	ding &	Average Value of Receiv	ables(₹)		500	500
50000		20000			Other Expenses(₹)	Total Expenses(₹)
Cost of Goods Sold(₹)		Average Value of Payabl	les(₹)		0	11500
30000		10000				
Gross Profit(Revenue - Cost of Goods) 20000	(₹)	Working Capital(₹) 60000			Net Profit per Month Expense)(₹) 8500	n(Gross Profit - Total
Total Fixed Assets(₹) 20000	*	Expense	es(Monthly)	*	Growth B	aguirament +
Own Investment/#)		[Please Enter zero if ex Rent(₹)	<mark>pense is nil]</mark> Wages(₹)		Growth Purpose	
10000		5000	1000		Expansion	-
		Electricity(₹)	Transport(₹) 500		New Proposal (brief)	
Working Capital Calculation	*	Interest(₹)	Wastage(₹)		agarbati	
Average Value of Inventory(at any point)(₹)		2000	1000		Investment Required(bal	lpark)(₹)
50000		Depreciation(₹)	Taxes(₹)		50000	
Average Value of Receivables(₹)		500	500			
20000		Other Expenses(₹)	Total Expenses(₹)			DATE
Average Value of Payables(₹)		0	11500		U	DATE
					=	

- ✓ This section is visible only if entrepreneur is existing. Here details about existing enterprise of entrepreneur have to be entered. Like: Revenue detail, inventory details, expense details etc. Based entered details gross profit and net profit calculated for enterprise.
- ✓ If entrepreneur wants to do enterprise diversification or expansion or both, details in growth requirement have to be entered.
- ✓ Filling this information is mandatory before moving towards creating business plan.

h. Form Group



If the entrepreneur wants to be a part of group Enterprise then click on "Proceed" otherwise "Cancel" .

i. <u>SVEP-NRETP Training Details</u>: Entrepreneur's SVEP-NRETP training details are entered. In which start date of training, name of training, end date of training and description is taken. It is mandatory to fill these details before submitting business plan for that entrepreneur.

← ^{4:02} SVEP/NRETP Training	M HI 📧
Suresh Patra[Existing]	RAMAGIRI
★Name of Training Agarbati Making	
*Start Date	
1/5/2023	
*End Date	
15/5/2023	
*Description	
How to make Agarbati	
SUBMIT	
= 0 <]

j. Editing the captured potential entrepreneur information:

BDSP can edit all the details of entrepreneur as required. There is a button named "EDIT PROFILE" on clicking on them entrepreneur's profile details can be edited.

4:04 <i>d</i> @ m	Xe *\$11 46	4:04 <i>d</i> @ m	18 191 (AG)		
← Edit Entrepreneur Details		← Edit Entrepreneur Details			
Suresh Patra[Existing]	RAMAGIRI	Suresh Patra[Existing]	RAMAGIRI		
*Enterprise Type					
Existing		Branch Name			
★First Name					
Suresh		Bank IESC Code			
Middle Name					
		Current Income (Monthly)			
Last Name		10001 to 12000			
Patra		*Expected Income (Monthly)			
★Date of Birth		Above 12000			
01/06/2001		Peason For Taking SVEP / NPETP Fr	otrepreneurship		
*Select Gender		Better opportunities	ritepreneuramp		
Male		Marital Status			
Mobile No.		Single			
Email Id		Differently Abled?			
Select State		Update			
\equiv \Box	\bigtriangledown		\lhd		

19.Enterprise Types / Categories:

Registered entrepreneur can be of two types.

New: Who is starting a new enterprise and want support from SVEP-NRETP.

Existing: Who already has an existing enterprise and want to join SVEP-NRETP for business growth.

20. Business Plan Preparation:

- After all the details of Entrepreneur are captured by the BDSP, Now the BDSP needs to move forward to prepare Business Plan.
- Business Plan can be created by going in 'Business Plan' option from the Side menu than click on plus icon for creating new business plan.
- If there is an existing entrepreneur and his/her existing enterprise details are not needed to input.
- In the Business Plan section basically there are 4 steps/tabs available i.e.
 - o Pending
 - \circ Submitted
 - Approved
 - o Rejected
- Initially all the Business plans which are in progress will be visible in Pending step/tab.
- Once the Business Plan to be submitted then it will be visible in the submitted step/tab.
- If the Business Plan is approved then it will go in Approved tab otherwise if it is rejected then visible in Rejected tab.
- While creation of Business plan; Pending state is mandatory to complete before proceeding to other step.
- Once the BDSP entered details in first step, and submit it, it can't be edited and the other states can be edited but only if it has not been submitted that means it is in pending state. In other words once the Business plan is said to be submit ted then it can't be edited again.

5:09	•@@\$#M#_III.\$ •@@\$#M#_III.\$	•
	bdspSoma	
	Last Sync: 15/11/2022 12:47 pm	>
#	Home	
0	Sync	
	Dashboard	
	Profile	
•	Potential Entrepreneur Registration	
Ξ.	Business Plan	
ø	Loan Management	
0	Enterprise Tracking	
- and	Activity Tracking	
0	Change Password	
P	Logout	
	÷)	
	• •	

5:09 PM 疫	ବ	4	
\equiv	Busir	ness Plan	
PENDING			
Total Busin	ness Plans Pen	nding :	0
			+
			4

a. 1.0 Enterprise Basic Information:



. Enterprise 1.0	Basic Information
a.	Name of Enterprise
b.	Location of Enterprise
с.	Type of Enterprise : It is divided into three parts -
	i. Type (Manufacturing , Trading , Service etc)
	ii. Sector
	iii. Product name
d.	Ownership structure , Premise ownership Details

b. Production / Sales and Revenue Planning:



Cost of Goods sold will be calculated at two places : (1) in 2.0 Production & Revenue Planning and

(2) in 3.4 Raw Material.

> If this both values are not same than higher value will be taken in consideration.

2.0 Production and Revenue Planning:

For calculating gross profit according to enterprise type such as manufacturing, service and trading the structure is given below.

For manufacturing Enterprise type

- a) Total Production or Sale Per Year = Working duration value * Per Duration Production of Sale
- b) Amount(Sales Revenue/Yearly)= Total Production or Sale Per Year * Sales Price Per Unit
- c) Total Cost of Goods Used = Total Production or Sale Per Year * Cost Price Per Unit

Business Plan	12:56	
	- Business	Plan
sh Patra[Existing] RAMAGIRI	Suresh Patra[Existing]	RAMA
	2	3 4
PRODUCTION PROGRAMME AND	★Utilization (%)	
SALES REVENUE	50	
0 Production & Revenue Planning 🛛 🤝	Per Duration Production Sales(Based on utilization	Revenue or on)
	50	
1	Total Production or Sales	s per Year(Based
Agarbati	15000	
Agarbati	★Sales Price per Unit (₹)	
*Working Duration per Year	20	
Day O Week O Month	★Amount (₹)(Sales Reven	ue / Yearly)
	300000	
300	Cost price per Unit	
The production/sale quantity per duration	10	
100	Total Cost of Goods Use	d
Total Production Revenue or Sales per Year	150000	
30000		
Utilization (%)	Add More	Save

12:56	21	*0 \# *1911 (98) +
\leftarrow	Business	Plan
Suresh Pat	ra[Existing]	RAMAGIRI
1	2	3 4
Multiple/Sir	ngle	
0 ML	ıltiple • Sing	le
Cost of purc Per annum i	hase of raw mar	aterials per month
No. of active	e days of servic	es in a month
Average Sal	es in a active d	ays
Total sales p	per month	
Total Sales p	orice per annur	n

- Per annum raw material cost = Cost of purchase of raw materials per month * 12
- Total sales per month= No. of active days of services in a month * average Sales in a active days
- Total sales price per annum = Total sales per month *12

• For Training Sales Planning



Monthly

Materials procured per annum @COST PRICE = Cost price Amount per duration*12

<u>Weekly</u>

Materials procured per annum @COST PRICE = Cost price Amount per duration*52

Sale per annum = Sales per month * 12

2.1 Other Income from Enterprise



BDSP can enter other income details and amount.

c. <u>Expenditure (Yearly)</u>:

consideration.



shown

រះ ដា 📧 5:36 🔼 1 ÷ **Business Plan** RAMAGIRI Suresh Patra[Existing] 4 2 3 1 EXPENDITURE 3.0 Pre-operative and Preliminary Expenditure -Market Survey Exp. 300 Stationery Exp. 150 Legal Exp. 140 360 Establishment Exp. 125 Other Save 3.1 Land and Building Exp. Ŧ 3.2 Plant / Machinery / Equipment -3.3 Furniture -

3.0 Pre-operative and Preliminary Expenditure

BDSP can enter Pre-operative and Preliminary expenditure details.

3.1 Land and Building Exp.

5:36	21	X 11 B4
\leftarrow	Business Plan	
Suresh Pa	tra[Existing]	RAMAGIRI
1	2 3	4
3.1 Lar	nd and Building Exp.	~
1. Lan Own	d ership	
С) Own 🔘 Rent	
Rate	Per Year(₹) 00	
2. Bui Own	lding ership	
С) Own 🔘 Rent	
Rate	Per Year(₹) 56	
		Save
1		1

BDSP can enter Land and Building expenditure details.

3.2 Plant/ Machinery / Equipment





n Patra[Existing]	RAMAGIRI
	4
Furniture	-
1	
Particulars	
Table	
Nos.	
15	
Per Unit Price	
450	
Amount (₹)	
6750	
Purchase Date	
1/3/2021	
Expected Life(henceforth)	
10	
scrap Value(₹)	
0	

5:44 🔼	X# *\$\$11 82	
– Business Plan		BDS
esh Patra[Existing]	RAMAGIRI	
1 2 3	4	Furn
1/3/2021		deta
*Expected Life(henceforth)		
10		
★Scrap Value(₹)		
0		
Depreciation (₹)		L
675		
★Book Value		
5400		
Supplier's name and address		
Hk suppliers		
Add More S	Save	
3.4 Raw Material	-	
3.5 Utilities	*	

BDSP can enter Plant/ Machinery/ Equipment expenses details.

3.4 Raw Material



BDSP can enter Raw Material expenses details.

3.5 Utilities

- Business Plan	←	Business P	lan	
esh PatralExistingRA	MAGIRI Suresh	PatralExisting	RAMAGIRI	
	4	good	3 4	BDSP can enter utilities
3.5 Utilities		uel (Coal/Oil/Steam)		liko nowor
Power/Electricity Yearly Expenditure(₹)		/early Expenditure(₹)		water, fuel etc.
1200		Remarks		
Remarks		no		
Water Vearly Expenditure(≇)	A	ny other item ∕early Expenditure(₹) 0		
1000		Remarks		
Remarks good		no	Source	
Fuel (Coal/Oil/Steam) Yearly Expenditure(₹)	3.6	Manpower (Salaries/	Wages)	
				•
			\bigtriangledown	

3.6 Manpower (Salaries/Wages)





BDSP can enter Man power expenses details like skilled, semiskilled etc.

3.7 Administrative Expenses



6:21 🔼 🖸 🖓 🖓 🖛 m	₩ * 5911 2 2
- Business Plan	
sh Patra[Existing]	RAMAGIR
1 2 3	4
Communication (Mobile/Phone)	
Amount Per Year (₹)	
0	
Remarks	
na	
Entertainment expenditure	
Amount Per Year (₹)	
0	
Remarks	
na	
Business Insurance	
Amount Per Year (₹)	
0	
Remarks	
na	

BDSP can enter Administrative expenses details like Stationery, Travelling, Communication etc.

3.8 Selling And Distribution Expenses



6:31 💌 👔 m 🛆 🕅 M	¥î "₩1 (24_)		e Plan	
Business Plai	n	- Dusilies		
h Patra[Existing]	RAMAGIRI	Suresh Patra[Existing]	RAMAGIRI	
1 2 3	4	1 2	-3-4	
Total Holding Inventory For H Days	Holding	yes		
0		Sale on Credit		
Average Unit Pate/Purchase	Cost)(3)	Credit Duration in Day	/S	
	cost)(t)	0		
5		Quantity on Credit		
Inventory Cost (₹)		0		
0		Average Unit Rate(₹)		
Description		o		
yes				
		Total Value of Goods/	/Services on Credit	
Sale on Credit				
	Y			
0		Total Working Ca	apital Needed	
Quantity on Credit		203104.667		
0				
Average Unit Rate(₹)			Save	
0				
		1.1	1.1	

3.10 Total Project Cost

6:36 ᆂ) ∞ û m ≅ × ← Business Plan	₩ ¶1 73	6:36 💽 ∞ @ m ⋈ м ← Business Plan	波 *許山 733	BDSP can enter Total Project Cost
Suresh Patra[Existing]		Suresh Patra[Existing]	RAMAGIRI 4	details.
3.10 TOTAL PROJECT COST	-	Amount (₹) 2956		
Pre-operative and preliminary Exp. Amount (₹) 1075		Plant/Machinery/Equipment Exp. Amount (₹) 7380		
Land and Building Exp. Amount (₹) 2956		Furniture Exp. Amount (₹) 6750		
Plant/Machinery/Equipment Exp. Amount (र) 7380		Working Capital Amount (₹)		
Furniture Exp. Amount (₹) 6750		Total Project Cost (₹) Amount (₹)		
Working Capital		221205		
			\bigtriangledown	

d. Means of Finance and Profitability:



4.0 Means of Finance - Here details are taken that how much amount entrepreneur will invest , how much he/she will take from bank/CEF and from friends and relatives . Total of all these values should be equal to total project cost.

4.1 Profitability Projection - Here all calculated values like: total project cost, Cost of Production, Depreciation and gross profit/loss amount is shown.

4.2 Need CEF Loan - On clicking this button, Loan Application form is opened and BDSP has to fill details in it and submit it if that entrepreneur needs CEF loan.

be edited after submitting it.

4.0 Means of Finance

Submit Business Plan: BDSP has to submit business plan only after he/she added all the details carefully as it can't



BDSP can enter Means of Finance details like Own Investment, friends/ relatives and Bank/CEF/CIF loan amount which should be equivalent to the total project cost.

4.1 Profitability Projection

Here Entrepreneur can view the profitability projection details like total income, cost of goods, utilities, manpower cost, administrative expenses, selling and distribution expenses, intrest, depriciation, profit/loss, break-even point and period.

		sunt all (ee)	7.11 () §	≉uar nii ⊡≊
Business Plan 🔶 Business Plan			Business Plan	
esh Patra[Existing] RAMAGIRI	Suresh Patra[Existing]	RAMAGIRI	Suresh Patra[Existing]	RAMAG
1 2 3 4	1 2 3	4	1 2	3 4
	Manpower Cost (Salaries/Wages	;)	Amount (₹)	
.1 Profitability Projection	Amount (₹)	Å	1160	
	18000			
A. Total Income			D. Net Pr	ofit
Total Income(Annual)	Administrative expenses		Profit/Loss	
Amount (₹)	Amount (*)		Amount (₹)	
350000	5030		132664	
	Selling & distribution expenses		Proak oven point	
B. Cost of production(Annual)	Amount (₹)		Amount (₹)	
Cost Of Goods	12000		46918.03	
Amount (₹)	Internet			
150000	Amount (₹)		Break-even period	
	30000		Month	
Utilities			1.88 Months	
Amount (<)	C. Less: Depreciatio	n		
1120	Depresistion		4.2 Need CEE Loan?	
Manpower Cost (Salaries/Wages)	Amount (₹)			
Amount (₹)	1160		O de statistico	Dia
18000			Submit Busine	ess Plan

4.2 Need CEF Loan ?

- Here Entrepreneur can demand loan either from Bank/CEF/CIF sources for the purpose of business plan.
- BDSP should mention loan repayment period,address proof,purpose of loan,business description and any experience in existing enterprise.

sh Patra[Existing]	RAMAGIRI Suresh Patra[Existing]	RAMA		
Total Fund Needed	Aadhaar Card			
221265				
	★Purpose of loan			
Means of Finance	Working Capital			
7273	★Business Descripti	on		
Friends / Relatives Amount(₹)	Agarbati making	Agarbati making		
7273				
★Bank Loan Amount(₹)	Existing Business(if	any)		
0				
★CEF Loan Amount(₹)	*Proposed Busines	S		
20000				
★CIF Loan Amount(₹)	making			
0	Business Experience	e, if any(give details)		
Loan Repayment Period in months				
12				

69

e. Business Plan Status:



€ 0 4

Every Business Plan has 4 Categories:

In Progress (Pending):- When business plan has started but not yet submitted. It can be edited in this state.

Submitted: - When BDSP fills business plan and submits it cannot be edited. After submitted business plan goes for approval process.

Approved: - When business plan gets approved by all three CBO users, NRETP-Mentor, Functional-Expert, OSF-MC and DTE-EP it is called as approved.

Rejected: - If any business plan is rejected .

21. Single and Group Enterprises:

For single enterprises process flow is :

- a. Entrepreneur Registration, Fill all profile details and Business Plan Preparation
- For creating group entrepreneur
 - b. Login as BDSP in Mobile Application
 - c. Go to Menu Potential Entrepreneur Registration
 - d. Click on + Plus icon given on bottom right corner
 - e. Fill all the details then submit
 - f. Click on the Name of Entrepreneur which registered
 - g. Click on FORM-GROUP
 - h. Login as BTC-EP in Web application
 - i. Click the Menu >> Entrepreneur >> Pending Group Entrepreneur
 - j. Select Entrepreneurs from list by clicking Checkbox given left side
 - k. Click on "Create Group Entrepreneur"
 - I. Select name of Main Entrepreneur and fill other
 - Details and click on save.

m. BDSP of selected entrepreneur will get group Entrepreneur name in entrepreneur list.

- n. BDSP can perform all the task of Group Entrepreneur now.

- Group Enterprise:
 - ✓ If any entrepreneur want to be part of group enterprise. There is an option "Form Group" in mobile application.
 - ✓ After clicking on that button and syncing data on server, request is sent to BTC-EP for approval.
 - Once Entrepreneur selects Form Group, he/she cannot create business plan until BTC-EP does not process group enterprise further.
 - ✓ The process flow for Group Enterprise is as follow :
 - Entrepreneur Registration
 - If Entrepreneur wants to join in group enterprise, BDSP should click on "Form Group" Option.
 - Other profile details can be entered before selecting this option and also after selection.
 - If Entrepreneur has created the business plan, he/she will not be allowed to form grip.
 - After selecting form group, entrepreneur cannot create business plan until BTC-EP approves the request.
 - After sync data, this request is sent to BTC-EP user and it can be viewed in web application BTC-EP login.
 - BTC-EP can see all group enterprise requests under menu Entrepreneur -> Pending Group Entrepreneur.
22. Business plan compiled report and analysis:

- ✓ In web application, all details of business plan are being shown along with what if analysis and loan eligibility criteria.
- ✓ Based on this details business plan can be analysed and compiled easily.

23. Business Plan Approval:

- ✓ BDSP prepares Business Plan with help of BTC-EP uploads it on the Mobile app.
- ✓ After Business Plan prepare by BDSP; Offline NOC is taken from SHG, VO, and CLF.
- ✓ Final Business Plan (with NOC from CBO's) is taken in front of Technical Committee (Technical Committee means Mentor, Functional Experts, OSC-FC and DTE-EP)
- ✓ OSF-MC user approves after getting NOC from CBO bodies and recommendation letter from Functional Experts, Mentor and then DTE-EP.
- ✓ OSF-MC user approves Technical Review that is either Approve or Reject or gives BDSP to Edit/change the Business Plan.
- If Business Plan approved then Nodal CLF User releases money to Entrepreneur Records on the app.

a. Business plan approvals through CBO's:

✓ All the business plan have to approved by CBO users(SHG,VO,CLF) before going for final approval.



✓ CBO users have their username and password and they can login to mobile application from BDSP's mobile.

✓ Every CBO user can login in BDSP's mobile application and they will get a list of business plan which are pending for approval.

SHG Login



VO Login

8:05 💶 © O 🛦 m 🔹 🕮 🖏 I 💷	8:00 💶 * 🕷 🖬 🖬 💷	8:01 🌉 m 🛊 a "hil 💷 .
C SHG/VO/CLF Login	Business Plan 🖉	Upload MOM
SHG ● VO ○ CLF ◆Username V025350	Total: 1 Suresh Enterprise Suresh Patra Village : RAMAGIRI Digge : RAMAGIRI 20000 : MAA BRAHMANI DEVI 20000 25/06/2023 APPROVE REJECT	 Upload MOM /storage/emulated/0/Android/data/ com.taasha.demo_new.files/Pictures/ svepworkplanimages/MOM_OR126519 _7168750710668_20230625_200056_ 9207047900024695273.jpg SUBMIT
Password Login	Success! Valid User name and password	

CLF Login

8:07 💶 © ✿▲★ m ← SHG/VO/CLF I	≮ व्व∵ति।। ख्य⊃ _ogin	8:00	Business Plar	* * *****	8:01 🕿	n Upload MOI	≹ 38 18at 580 M
 SHG ○ VO *Username CLF1993 *Password ···· Login 	CLF	Total : Suresh Vilage SHG 2000	Enterprise Patra : RAMAGIRI : MAA BRAHMANI DE ROVE	1 25/06/2023 REJECT	★Upload Md /storage/ com.taasi svepwork _7168750 92070479	OM emulated/0/An ha.demo_new/1 planimages/M 7160668_2023 000024695273.j	droid/data/ files/Pictures/ DM_OR126519 0625_200056_ jpg
		s s	uccess! Valid User nan	ne and password			

- ✓ CBO can approve or reject business plan and upload MOM image.
- ✓ Business plan will be available for OSF-MC approval only after it has been approved by all three users: SHG, VO, CLF.
- ✓ After sync the status of business plan will get updated and all the hierarchy users can see the Business Plan.

b. Business plan (approval/rejection) process by OSF-MC :

- ✓ Once BDSP do the final submit from mobile application and the CBO bodies approval done then sync the data , it will reflect in OSF-MC login under "<u>Business Plan</u>" option in header .
- ✓ On clicking "<u>Business Plan"</u> Option a dropdown list will appear with sub option
- 1. In Progress
- 2. Pipeline (awaiting approval)
- 3. Approved
- 4. Rejected

Once BDSP do the final submit from mobile application and sync the data, it will reflect under "<u>In Progress</u>" sub option for view only.

Once CBO bodies approves the Business plan from mobile application and sync the data , it will reflect under "Pipeline(awaiting approval)" sub option for approval or rejection process.

Setting Started	T Unacademy G Sign in	M Inbox (8) - sahooso 🧾 Imported From Fin	·				
d			3	SVEP-NRET	P DEMO	osfganja	n
Hor	ne Annual Work Pla	in Business Plan CEF Loan CB	O Meeting Tracking	Password Reset	Help		
Hon	ne						
	Enterprise Type	e-wise (Top N)	~ 0 /	Social Indicato	r	~ 0.	
	Enterprise	📜 Top 🗸 📥 Data Source 🗸	🛗 Year 🗸	Gender-			
	Promoted	Top 10 Types Of Enterprise Promoted 2018	es	wise	No Data Available for Distr Entrepreneurs by Gender 2	ibution of 2018	
		a					
		of Enterpo					
		a tumber o					
		z					

- On clicking "<u>In progress</u>" sub option business plan page will appear.
- Select BDSP from BDSP list in dropdown.
- List of business plan submitted by BDSP (not approved or rejected by CBO bodies from BDSP login from mobile application) will appear for view.
- On clicking name of enterprise detail of business plan will appear for view.
- On clicking "<u>Pipeline (awaiting approval)</u>" sub option approve business plan page will appear.
- Select BDSP from BDSP list in dropdown.
- List of business plan approved by CBO bodies from BDSP login from mobile application will appear for approval by OSF-MC.
- On clicking name of enterprise detail of business plan will appear for approval by OSF-MC.

Home Annual Work Plan Business Plan CEF Loan CBO Meeting Tracking Password Reset Help Home + Business Plan	allen to	SO IN			SVEP-	NRETP D	EMO				osfganjam
Home + Business Plan	Home	Annual Work Plan	Business Plan	CEF Loan	CBO Meetin	ng Tracking F	Password Reset	Help			
Image: Pending BUSINESS PLAN LIST FOR APPROVAL Search Here BDSP * Bikash Kumar Mohanty - bdspsheragada Total Business Plan : 1 Total CEF Loan Amount : ₹ 20.000.00 No. Enterprise Name Name Location Bank CEF CIF Others Panchayat Village MoM 1 Suresh Patra Rgmagiri ₹0.00 ₹0.00 ₹0.00	Home •	Business Plan									
BJSP* Bikash Kumar Mohanty - bdspsheragada Total Business Plan : 1 Total CEF Loan Amount : ₹ 20,000.00 No. Enterprise Name Entrepreneur Name Location Bank CEF Cif Others Panchayat Village MoM 1 Suresh Enterprise Suresh Patra Rqmagiri ₹0.00 ₹0.00 ₹0.00 ₹7,273.00 SHERAGADA RAMAGIRI S V C	📥 PE	NDING BUSINESS PL	AN LIST FOR A	PPROVAL		Search	n Here				
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No. Entreprese Name Entrepreneur Name Loan Amount Location Loan Amount Bank Loan Amount CEF Loan Amount CIF Loan Amount Others Gram Panchayat Village MoM 1 Suresh Enterprise Suresh Patra Rqmagiri ₹0.00 ₹0.00 ₹0.00 ₹7.273.00 SHERAGADA RAMAGIRI S V C	Total Total	Business Plan : 1 CEF Loan Amount : ₹ 20,	000.00								
1 Suresh Enterprise Suresh Patra Rqmagiri ₹0.00 ₹20,000.00 ₹0.00 ₹7,273.00 SHERAGADA RAMAGIRI S V C	No.	Enterprise Name	Entrepreneur Name	Location	Loan Amount Bank	Loan Amount CEF	Loan Amount CIF	Loan Amount Others	Gram Panchayat	Village	MoM
4 D	1	Suresh Enterprise	Suresh Patra	Rqmagiri	₹0.00	₹20,000.00	₹0.00	₹7,273.00	SHERAGADA	RAMAGIRI	SVC
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				Monthly Revenue			
	No.			Fields	Value	in Rs	
	1	Present	Revenue			₹50.000.00	
	2	Present	Capacity			₹50.000.00	
	3	Cost of	Goods Sold			₹30,000.00	
		Gross P	rofit(Revenue - Cost o	f Goods)		₹20,000.00	
	1	Total	Fixed Assets			₹20,000.00	
	2	Own	Investment			₹10,000.00	
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		5	Interest			₹2,000.00	
		6	Wastage			₹1,000.00	
		7	Depreciation			₹500.00	
		8	Taxes			₹500.00	
		9	Other Expenses	S		₹0.00	
		10	Total Expenses			(11,50,00	
	1 Net	Profit per l	Month(Gross Profit - T	'otal Expense)		₹8,500.00	
				Growth Requirement			
	No.		Growth Purpose	Fields	Value	agarbati	
	2		New Proposal			agarbati	
	2		Investment Required	1		₹50,000.00	
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1.0 Information of Enterprise

PRODUCTION PROGRAMME AND SALES REVENUE 2.0 Production & Revenue Planning District : GANJAM

Village : RAMAGIRI

Type : Manufacturing

Ownership Structure : Individual

State : ODISHA

Pincode : 754902

Gram Panchayat : SHERAGADA

Product/Item : Agarbatti making

Enterprise Type : Existing

Name of Unit : Suresh Enterprise

Block : SHERAGADA

Address of Unit : Rqmagiri

Sector : Cosmetics & perfumes

Govt. License Available : Not Applicable

lo.	Product /Item	Working Duration Per Year	Per Dura. Produ.	Total Production	Utilization (%)	Per Dura. Utili. Produ.	Total Utilization Production	Sales Price per Unit	Amount (Sales Revenue /Yearly)	Cost Price Bill of Materil	Total Cost of Goods Used
1	Agarbati	300 Days	100	30000	50	50	15000	₹ 20.00	₹ 300,000.00	₹10.00	₹150,000.00
					т	otal in Rs.					₹150,000.00
					2.1 Oth	er Income Fi	rom This Enter	prise			
	Sr. No.				Other Incom	e Descriptio	n			Amount Yearly	
	1				Be	icks				₹50,000.00	
				Tota	l in Rs.					₹50,000.00	
						EVPENDITI					
						EXPENDITO					
					3.0 Pre-ope	erative and P	reliminary Exp	enditure			
			urvev Exp		Stationary	у Ехр	Legal E	¢р	Establishment	Exp	Other
No		Market S									
No 1		Market S ₹30	0.00		₹150.0	0	₹140.0	0	₹360.00		₹125.00

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₹6,750.00

	3.1 Land	and Building Exp	
No.	Land/Building	Ownership	Amount
1	Land	Rent	₹150.00
2	Building	Rent	₹1,450.00
	Total in Rs.		₹1,600.00
	3.2 Plant / M	achinery / Equipment	

No.	Particulars	Nos	Per Unit Price	Amnt	Purchase Date	Exp. Life (yrs)	Scrp Val	Depre.	Bk Val.	Supplier's name and address	Tax, Trans, Insu	Electri. Exp.
1	Soil bricks	6	1230	₹7,380.00	31-May-2020	15	₹100.00	₹ 485.00	₹5,925.00	Babu Enterprise	₹ 10.00	₹1,500.00
					Total in	Rs.					₹7.	380.00

					3.3 Furni	ture				
No.	Particulars	Nos	Per Unit Price	Amnt	Purchase Date	Exp. Life (yrs)	Scrp Val	Depre.	Bk Val.	Supplier's name and address
1	Table	15	450	₹ 6,750.00	28-Feb-2021	10	₹ 0.00	₹ 675.00	₹ 5,400.00	Hk suppliers
				_						

			3.4 Raw Material		
No.	Item	No of Times/Year	Quantity (Unit)	Unit Rate	Total Value
1	Soil	6	50	₹ 220.00	₹ 66,000.00
		Total in I	Rs.		₹66,000.00

Total in Rs.

	3.5	Utilities	
No.	Utility Name	Year Expenditure	Remarks
1	Power/Electricity	₹ 120.00	good
2	Water	₹ 1,000.00	good
3	Fuel (Coal/Oil/Steam)	₹ 0.00	no
4	Any other item	₹ 0.00	no
	Total in Rs.	₹1,120.00	

			3.6 Manpower (Salaries/Wages)		
No.	Manpower Type	No	Wages/Salaries (For seasonal units multiply month amount by (No of working months/12))	Total Expenses	(

1	Skilled	5		₹120.00		₹7.200.00	
2	Semi-skilled	1		₹100.00		₹1 200.00	
2	Linskillod	10		₹90.00		₹0,600.00	
3	Withdrawal by Owner as wages	0		₹0.00		₹0.00	
4	Any other (Vearly)	0		₹0.00		₹0.00	
2	Any other (Yeariy)	Total	in De	K 0.00		₹0.00 ■18.000.00	
		TOLAI	in KS.			C 18,000.00	
		3.	7 Administrative Ex	penses			
No.	Administrati	ive Type		Amount	Per Year	Remark	
1	Stationary &	Printing		₹2,10	₹2,100.00 yes		
2	Traveli	ng		₹0.	00	na	
3	Communie	cation		₹0.	00	na	
4	Entertainment e	expenditure		₹0.	00	na	
5	Insurar	nce		₹0.	00	na	
6	Rent			₹2,95	6.00	yes	
7	Misc			₹0.	00	yes	
8	Repair & Mair	ntenance		₹0.	00	yes	(
	Total in Br				₹5.056.00		
	Total III K3.				(5,650.00		
No.							
1	Selling and Dist	ribution Type		Amoun ≇12	t Per Year	Remark	
1	Selling and Dist	expenses		Amoun ₹12,	000.00	Remark	
1	Selling and Dist Advertising Freig	ribution Type expenses ght		Amoun ₹12, ₹	t Per Year	Remark yes na	
1 2 3	Selling and Dist Advertising Freig Commi	ribution Type expenses ght ssion		Amoun हॅ12, हे हे	t Per Year 0000.00 0.00 0.00	Remark yes na na	
1 2 3 4	Selling and Dist Advertising Freig Commi Miss Total in Rs.	ribution Type expenses ght ssion c.		Amoun ह12, ह ह ह	t Per Year 000.00 0.00 0.00 0.00 ₹12.000.00	Remark yes na na na	
1 2 3 4	Selling and Dist Advertising Freig Commi Mis Total in Rs.	ribution Type expenses ght ssion c.		Amoun हो2, हो हो हो ह	t Per Year 000.00 0.00 0.00 0.00 ₹12,000.00	Remark yes na na na	
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1 2 3 4 No.	Selling and Dist Advertising Commi: Mis Total in Rs.	expenses ght c. Expense Ty	Total Yearly Expen	Amoun বিশিশ্য বিশিশ্য বিশিশ্য বিশিধ্য বিশিধ্য বিশেষ বিশেষ বিশেষ বিশেষ বিশেষ বিশেষ বিশেষ বিশেষ বিশেষ বিশেষ বিশেষ ব	t Per Year 000.00 0.00 0.00 ₹12.000.00 Amoun	Remark Question	
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2 Land and Building Exp ₹1,6 3 Machinery Exp ₹7,3 4 Equipment and Furniture Exp ₹6,7		Pre-operative and preliminary Ex	(p		₹1,075.00
3 Machinery Exp ₹7,3 4 Equipment and Furniture Exp ₹6,7	2	Land and Building Exp			₹1,600.00
4 Equipment and Furniture Exp ₹6,7	3	Machinery Exp			₹7,380.00
	4	Equipment and Furniture Exp			₹6,750.00
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Total Project Cost in Rs. ₹21,8		Tot	tal Project Cost in Rs.		₹21,819.67

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besize 35.un-2023 Name of Applicant(b): Suresh Para Address of Unit: Remaint Apply for CEF Ioan (Bs.) 70.0000 Social Category: General SHE Name: MAA BRAMMAN DEVI Vo Rem: OMM SANTI Date of Birth: 31.Map/2001 Age: 32.yars. Gender: Male Voere ID No: Address Piool: Address Piool: Middle KGA job Card: Artisan Card No: Address Piool: Address Piool: Middle KGA job Card: Email: Line of Business Activity (Purpose): Agerbatit making: Proposed: making Lean Repayment Period: 12 month Experience in doing business: Interprise Name: Suresh Enterprise State: 0005HA District: SANJAM Mate: * Unacdem? Sign in Micko (B) - sahoo: Imported from Fire. Interprise Name: Suresh Enterprise Imported from Fire. Materia Mate: * Unacdem? Sign in Micko (B) - sahoo: Imported from Fire. Interprise Name: Suresh Enterprise Imported from Fire. State: 0005H Materia Sign in Micko (B) - sahoo: Imported from Fire. Interprise Name: Suresh Enterprise Particulars Amount in RS A Sales Revenue State: 0005HA State: 0016HA D Break Iven Point State: 0016HA D Break Iven Point State 0000000 Break Iven Point <t< td=""><td></td><td></td><td>BASIC INFORMATION</td><td>FOR ENTREPRENEUR</td><td></td><td></td></t<>			BASIC INFORMATION	FOR ENTREPRENEUR		
Apply for CEP Ionn (Rs.): 20,000.00 Social Category: General SHG Rame: MAA BRAHMANI DEM VD Nume:: SUMM SANTI Date of Birth: 31:May-2001 Age: 22 years Generie:: Male Voter ID No: Address Proc: Generie:: Male Voter ID No: Address Proc: Mobile No: Email: Line of Business Activity (Purpose): Agerbatin making: Proposed:: making Lass Repayment Period: 12 month Experience in doing busines: Excerptise Name:: Suresh Enterprise State: 0005HA District:: GANJAM Bate:: SHERGGADA Village: BRARGBI Color	Date : 25-Jun-2023		Name of Applicant(s) : Sure	sh Patra	Address of Unit :	Rqmagiri
VP Name: OMM SANTI Dase of Birth: 31-May 2001 Age: 22 years Gender: Male Voer ID No: Author No: MGNREGAJab Card: Artisan Card No: Address froot : Addhaar Card Mobile No: E-mail: Une of Business Activity (Purpose): Agerbast making Proposed: making Lan Repayment Period : 12 month Experience in deing business: ExtERPRISE INFORMATION Exter: 005HA District: GANJAM Exter: SHERAGADA Cram Panchayet: SHERAGADA Village: RAMAGIR et a: supporting gouin/interpidemo/welcone#/ostMc/loandetail Im or Name: Que Q:	Apply for CEF loan (Rs.):₹20,000.00	Social Category : General		SHG Name : MAA	BRAHMANI DEVI
Gender: Male Veere ID No: Ardvar No: MCNNEEGA/pbc Card: Artisan Card No: Address Proof: Andhaar Card Mobile No: E-mail: Line of Business Activity (Purpoec): Agarbati making Propoed::msking Loan Repayment Period: 12 month Experience in doing business: Important: State: 0005HA District: GANQAM Book::SHERAGADA Gram Panchaya::SHERAGADA Village: RAMAGIN Important::gov/printing/ov/in/metpdemo/welcome#/osfMc/foandetail Imported From Fire. Imported From Fire. State: 0005HA Total Imported From Fire. Imported From Fire. State: 0005HA Imported From Fire. Imported From Fire. State: 0005HA Imported From Fire. State: 0005HA Total Imported From Fire. State: 0005HA State: 0000000 Imported From Fire. State: 0000000 State: 000000 Imported From Fire.<	VO Name : OMM SANTI		Date of Birth : 31-May-2001		Age: 22 years	
MKNREGA jab Card: Artisan Card No:: Address Preof: Aadhaar Card Mabile No:: E-mail: Line of Business Activity (Purpose): Agarbast making: Proposed ::making: Lon Repayment Period: 12 month Experience in doing business: Enterprise Name: Suresh Enterprise State: :0015HA District: GANJAM Biod:: SHERAGADA Gam Panchaya:: SHERAGADA Village: RAMAGIN Image: Repayment/Repox/in/metpdemo/welcome#/osfMkr/handetail Image: RAMAGIN Image: RAMAGIN Image: Repoxed: Signin M: Inbox (8) - sahosso: Image: RAMAGIN Image: RAMAGIN Image: Repoxed: Image: RAMAGIN Image: RAMAGIN Image: RAMAGIN Image: Repoxed: Signin M: Inbox (8) - sahosso: Image: RAMAGIN Image: RAMAGIN Image: Repoxed: Signin M: Inbox (8) - sahosso: Image: RAMAGIN Image: RAMAGIN Image: Repoxed: Signin M: Inbox (8) - sahosso: Image: RAMAGIN Image: RAMAGIN Image: Repoxed: Image: Repoxed: Image: RAMAGIN Image: RAMAGIN Image: RAMAGIN Image: RAMAGIN Image: Repoxed: Image: Repoxed: Image: RAMAGIN: Image	Gender : Male		Voter ID No :		Aadhar No :	
Mobile No: E-mail: Lane of Business Activity (Purpose): Agarbait making: Proposed: making Lan Repayment Period: 12 month Experience in doing business : ENTERPRISE INFORMATION Enterprise Name:: Suresh Enterprise State: ::::::::::::::::::::::::::::::::::	MGNREGA job Card :		Artisan Card No :		Address Proof : A	adhaar Card
Proposed : making Loan Repayment Period: 12 month Experience in doing business : Enterprise Name: Suresh Enterprise State: 0015HA District: GANQAM Bided: SHERAGADA Gram Panchayat: SHERAGADA Village: RAMAGIRi Intel © Signin M Inbox(®): sahooso © Imported From Fire. © © © © © © Intel © Uncodery © Signin M Inbox(®): sahooso © Imported From Fire. Intel © Uncodery © Signin M Inbox(®): sahooso © Imported From Fire. Intel © Uncodery © Signin M Inbox(®): sahooso © Imported From Fire. Intel © Uncodery © Signin M Inbox(®): sahooso © Imported From Fire. Intel © Uncodery © Signin M Inbox(®): sahooso © Imported From Fire. Intel © Uncodery © Signin M Inbox(®): sahooso © Imported From Fire. Intel © Uncodery © Signin M Inbox(®): sahooso © Imported From Fire. Intel © Variable Cost € 101,014.67 © G Break Even Point € 66,918.03 © Break Even Porint € 66,918.03 © Break Even Porint € 101,014.67 © Moring Capital € 50,040.0 € 60,000.00 Working Capital € 50,040.0 € 60,000.00 € 60,000.00 Working Capital € 30,56.00 € 11,500.00 € 141,1	Mobile No :		E-mail :		Line of Business	Activity (Purpose) : Agarbati making
INTERPRISE INFORMATION Enterprise Name: Suresh Enterprise State: 005HA Distrie: GANAM Beck: SHERAGADA State: 005HA Village: RAMAGIB Image: SHERAGADA State: 005HA Village: RAMAGIB Image: SHERAGADA Signi image: 005HA Village: RAMAGIB Image: SHERAGADA Signi image: 005HA Village: RAMAGIB Image: 005HA Signi image: 005HA Village: RAMAGIB Image: 005HA Signi image: 005HA Village: RAMAGIB Image: 005HA Signi image: 005HA Signi image: 005HA Image: 005HA Signi image: 005HA Signi image: 005HA <tr< td=""><td>Proposed : making</td><td></td><td>Loan Repayment Period : 1</td><td>2 month</td><td>Experience in do</td><td>ing business :</td></tr<>	Proposed : making		Loan Repayment Period : 1	2 month	Experience in do	ing business :
Interprise State: ODISHA District: GANJAM Block: SHERAGADA Gram Panchayat: SHERAGADA Village: RAMAGIRI Image: Surger And State Image: Surger And State Village: RAMAGIRI Image: RAMAGIRI Im			ENTERPRISE IN	FORMATION		
Block: SHERAGADA Gram Panchayat: SHERAGADA Village: RAMAGIRI	Enterprise Name : Sure	sh Enterprise	State : ODISHA		District : GANIAM	
Image: Seependim.gov.in/nretpdemo/welcome#/osfMic/loandetail Image:	Block : SHERAGADA		Gram Panchavat : SHERAGA	DA	Village : RAMAGI	RI
B Fixed Cost C31,120.00 C Variable Cost R010,014.67 D Break Even Point R46,918.03 Break Even Period (In months) 1.88 Combined Status Combined Status Revenue R30,000.00 R400,000.00 Working Capital R5,014.67 R60,000.00 R65,514.67 Expenses R5,056.00 R11,500.00 R14,164.00 Back Go To Bank Loan Application R00,000,00 R14,164.00	No. A Sal	es Revenue	Particulars			Amount in Rs ₹300,000.00
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	Comment Ba	nk Loan Application Detail of Suresh Patra	Entrepreneur Details					
		Export Existing Enterprise detail + Business Plan						
		BASIC INFORMATION FOR ENTREPRENEUR	R					
	Date : 25-Jun-2023	Name of Applicant(s) : Suresh Patra	Address of Unit : Rqmagiri					
	Apply for Bank loan (Rs.) :₹0.00	Social Category : General	SHG Name : MAA BRAHMANI DEVI					
	VO Name : OMM SANTI	Date of Birth : 31-May-2001	Age: 22 years					
	Gender : Male	Voter ID No :	Aadhar No :					
	MGNREGA job Card :	Artisan Card No :	Address Proof : Aadhaar Card					
	Mobile No :	E-mail :	Line of Business Activity (Purpose) : Agarbati making					
	Proposed : making	Loan Repayment Period : 12 month	Experience in doing business :					
		ENTERPRISE INFORMATION						
	Enterprise Name : Suresh Enterprise	State : ODISHA	District : GANJAM					
	Block : SHERAGADA	Gram Panchayat : SHERAGADA	Village : RAMAGIRI					

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		ii	Utilities			₹1,120.00	
			Manpower Cost (Sa	alaries/wages)		₹18,000.00	
		iv	Administrative exp	enses		₹5,056.00	
		v	Selling & distributio	on expenses		₹12,000.00	
		vii	Interest (at the rate	e of 12%)		₹30,000.00	
				То	tal	₹216,176.00	
		С	Less: Depreciatio	n		₹1,160.00	
		D	Net Profit (A - B)-I	Depreciation		₹132,664.00	
				Proak Evon Point			
		No.	Particula	ars		Amount in Rs	
		A Sales Revenue				₹300,000.00	
		B Fixed Cost				₹31,120.00	
		C Variable Cost				₹101,014.67	
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- To view and enter Loan Disbursal Plan Detail click on "<u>Go To Loan Disbursal Plan</u>" button at bottom of What If Analysis Detail page .
- To Reject business plan click "<u>Reject</u>" button .

		Select Reason To Reject Busines	s Plan 🛛 🗶	
Sr. No.				Rs.
А	Cash Profit	Reason * Select Reason	~	₹-5,780.00
В	Income of Household			₹785,200.00
С	Expenditure of Househol	MOM File Upload * Browse No file	e selected.	₹64,000.00
D	Net Cash Surplus			₹715,420.00
E	Existing Loan Installmer		Close Save	₹102,000.00
F	Net Surplus to Service SV	/EP Loan (D - E)		₹613,420.00
G	Max Loan that can be give	en		₹613,420.00
		Loan D	efault	
Sr. No.		Loan Type	Poir	nts
1	Other loans from SHG/VO/CLF		Defa	ulter
		Total Points	0 out Credit Worthiness: 0 for Defaulter, 1,2	of 5 2 for Low, 3,4 for Medium, 5 for High
		Back	Go To Loan Disbursal Plan	Reject

• Select reason from reason list and upload MOM file in image(jpg/jpeg) format then click save button to reject business list .

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	Home Annual Work Plan	Business Plan CEF Loan CBC	D Meeting Tracking Password Reset Help	
	Home • Business Plan • Loar	Approval Detail		
	Loan Approval Process	of Suresh Patra - Existing		Entrepreneur Details
			🛆 Expo	ort Loan Disbursal Plan to PDF
			Loan Approval	
	Requested Total Loan A	mount: ₹20,000.00	Approved CEF Loan Amount: 🔻	20000
	Requested CEF Loan A	mount: ₹20,000.00		
	Requested Bank Loan A	mount: ₹0.00		
	Requested CIF Loan A	mount: ₹0.00		
			Loan Disbursal Plan	
	Ап	nount * Enter Amount		
		Date * Enter Date		
		Criteria Enter Criteria	Add More +	
		Back	Save & Go To Loan Repayment Plan	Reject
P3 🖆			A DESCRIPTION OF A DESC	🗾 🕸 🖸 👘 📖 🗑 🖿 🦏 💆 🔩

- Entry approved loan amount with date of disbursal , in one slot or multiple slots .
- For multiple slots enter the 1st details then click "<u>Add More</u>" button to enter next details .

Home Business Plan	 Loan Approval E 	Detail			
Loan Approval Pro	ocess of Sures	h Patra - Existing		Entrepreneur Details	
			🔁 Expo	rt Loan Disbursal Plan to PDF	
			Loan Approval		
Requested Total L	oan Amount :	₹20,000.00	Approved CEF Loan Amount: ₹	20000	
Requested CEF Lo	oan Amount :	₹20,000.00			
Requested Bank Lo	oan Amount :	₹0.00			
Requested CIF Lo	oan Amount :	₹0.00			
			Loan Disbursal Plan		
	Amount ∗ ₹	Enter Amount			
	Date *	Enter Date			
	Criteria	Enter Criteria	Add More +		
Tranche No.		Date	Criteria	Amount	
1		01-Jun-2023	Loan Amount sanctioned	₹20,000.00	

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• To save Loan Disbursal Plan and view Loan Repayment Plan Section click "<u>Save & Go To</u> <u>Loan Repayment Plan</u>" button.

Home • Business Plan • Loan Repayment Sche	dule	
Loan Repayment Schedule of Sur	esh Patra - Existing	Entrepreneur Details
Loan Start Date 01-	Jun-2023	Export Loan Repayment Plan to PDF
Total Loan Amount ₹ 200	00	
Interest Rate (%) * 11.	99	
Moratorium Period 0		
No. of Installment * 12		
		View Schedule

• Click on "<u>View Schedule</u>" button to view emp chart , emi chart and repayment schedule details .

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		Equated Month	hly Payment(EM	P) Chart		
Sr. No.	Month	Opening Amt. to be Paid	Pay	Interest	Total	Closing Amt. to be Paid
1	01-Jul-2023	₹20,000.00	₹1,666.67	₹199.83	₹1,866.50	₹18,333.33
2	01-Aug-2023	₹18,333.33	₹1,666.67	₹183.18	₹1,849.85	₹16,666.67
3	01-Sep-2023	₹16,666.67	₹1,666.67	₹166.53	₹1,833.20	₹15,000.00
4	01-Oct-2023	₹15,000.00	₹1,666.67	₹149.87	₹1,816.54	₹13,333.33
5	01-Nov-2023	₹13,333.33	₹1,666.67	₹133.22	₹1,799.89	₹11,666.67
6	30-Nov-2023	₹11,666.67	₹1,666.67	₹116.57	₹1,783.24	₹10,000.00
7	31-Dec-2023	₹10,000.00	₹1,666.67	₹99.92	₹1,766.59	₹8,333.33
8	31-Jan-2024	₹8,333.33	₹1,666.67	₹83.26	₹1,749.93	₹6,666.67
9	29-Feb-2024	₹6,666.67	₹1,666.67	₹66.61	₹1,733.28	₹5,000.00
10	01-Apr-2024	₹5,000.00	₹1,666.67	₹49.96	₹1,716.63	₹3,333.33
11	01-May-2024	₹3,333.33	₹1,666.67	₹33.31	₹1,699.98	₹1,666.67
12	01-Jun-2024	₹1,666.67	₹1,666.67	₹16.65	₹1,683.32	₹0.00

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		EN	ll Chart		
Sr. No.	Month	Suggested Payback Amount	Interest	Principal Repayment	OutStanding Principal
1	01-Jul-2023	₹1,777.00	₹200.00	₹NaN	₹18,423.00
2	01-Aug-2023	₹1,777.00	₹184.00	₹NaN	₹16,830.00
3	01-Sep-2023	₹1,777.00	₹168.00	₹NaN	₹15,221.00
4	01-Oct-2023	₹1,777.00	₹152.00	₹NaN	₹13,597.00
5	01-Nov-2023	₹1,777.00	₹136.00	₹NaN	₹11,956.00
6	30-Nov-2023	₹1,777.00	₹119.00	₹NaN	₹10,298.00
7	31-Dec-2023	₹1,777.00	₹103.00	₹NaN	₹8,624.00
8	31-Jan-2024	₹1,777.00	₹86.00	₹NaN	₹6,933.00
9	29-Feb-2024	₹1,777.00	₹69.00	₹NaN	₹5,226.00
10	01-Apr-2024	₹1,777.00	₹52.00	₹NaN	₹3,501.00
11	01-May-2024	₹1,777.00	₹35.00	₹NaN	₹1,759.00
12	01-Jun-2024	₹1,777.00	₹18.00	₹NaN	₹0.00

Back

- To approve business plan click Approve button.
- To reject business plan click Reject button.
- On clicking Approve button this section will appear.

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	Home . Busin	ess Plan	SHG Code :	126519	S	HG Name :	MAA BRAHMANI DEVI				
	Loan R	epayme	Requested Loan Amt :	₹20,000.00	Total Elig	gible Amt :	₹188,664.00	trepreneur Details			
		1.3	Approved Loan Amt :	₹20,000.00				navment Plan to PDF			
			If Loan Application Numbe	er not available th	en put the official file c	opy number	for future purpose.	Jayment Fian to Fion			
		То	Loan Application N	lo * L12345							
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		No									
			MON	1File Upload *	Choose File 1.JPG						
			NRETP-Mentor Recomm	nendation File	Choose File 1.JPG			View Schedule			
				Upload *							
			Functional-Expert Rec	ommendation	Choose File 1.JPG						
	Sr. No.	Mo		File Opload •				sing Amt. to be Paid			
		01-Jul	DTE-EP Recommendation	File Upload *	Choose File 1.JPG			₹18,333.33			
	2	01-Au	1 Note:					₹16,666.67			
	3	01-Sep	Please inform to BDSP to s	ync the Mobile Ap	p after approval proce	ss done by OS	iF-MC.	₹15,000.00			
	4	01-Oc						₹13,333.33			
		01-No					Close Save	₹11,666.67			
	6	30-No	1033			200.00		₹10,000.00			
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• Enter Loan Application Number and Upload MOM File in image format then click save button to approve business plan.

24. Business plan View in different hierarchy level

- a. Business plan View process in Nodal CLF
 - Nodal-CLF can view the Business Plan by clicking the "Business Plan" option from the Menu Bar.
 - On clicking "<u>Business Plan</u>" Option a dropdown list will appear with sub option
 1. In Progress
 - 2. Approved
 - 3. Rejected
 - If Business Plan is approved then click on Approved sub option otherwise
 - If Business Plan is rejected by either OSF-MC/CBO bodies then click on Rejected sub option.
 - If Business Plan approval is pending in either CBO bodies/OSF-MC then click on In Progress sub option.

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Total	Approved Business Plan : 2 Approved CEF Loan Amount	BDSP * :₹ 370,000.00	Bikash k	Kumar Mohanty - bo	lspsheragada	`)				
No	Enterprise Name	Entrepreneur Name	Location	Loan Application NO	Loan Approved Date	Sanction Loan Amount	Gram Panchayat	Village	PTS	MoM
1	Suresh Enterprise	Suresh	Rqmagiri	3333	01-Jun-2023	₹20,000.00	SHERAGADA	RAMAGIRI		S V C O N F D
		Entrepreneur	Takarada	L45234543	22-Jun-2023	₹350,000.00	SHERAGADA	RAMAGIRI		svco

b. Business plan View process in NRETP-MENTOR

- NRETP-MENTOR can view the Business Plan by clicking the "Business Plan" option from the Menu Bar.
- On clicking "<u>Business Plan"</u> Option a dropdown list will appear with sub option
 - 1. In Progress
 - 2. Approved
 - 3. Rejected
- If Business Plan is approved then click on Approved sub option otherwise
- If Business Plan is rejected by either OSF-MC/CBO bodies then click on Rejected sub option.
- If Business Plan approval is pending in either CBO bodies/OSF-MC then click on In Progress sub option.

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			BDSP *	Bikash K	Cumar Mohanty - bd	spsheragada	~)								
	Total A Total A	pproved Business Plan : 2 pproved CEF Loan Amount	:₹370,000.00												
	No	Enterprise Name	Entrepreneur Name	Location	Loan Application NO	Loan Approved Date	Sanction Loan Amount	Gram Panchayat	Village	PTS	MoM				
	1	Suresh Enterprise	Suresh	Rqmagiri	3333	01-Jun-2023	₹20,000.00	SHERAGADA	RAMAGIRI		SVCO NFD				
	2	Rabi Bricks Enterprise	Entrepreneur Rabi Ratan	Takarada	L45234543	22-Jun-2023	₹350,000.00	SHERAGADA	RAMAGIRI		SVCO NFD				

- C. Business plan View process in FUNCTIONAL-EXPERT
 - FUNCTIONAL-EXPERT can view the Business Plan by clicking the "Business Plan" option from the Menu Bar.
 - On clicking "Business Plan" Option a dropdown list will appear with sub option
 - 1. In Progress
 - 2. Approved
 - 3. Rejected
 - If Business Plan is approved then click on Approved sub option otherwise
 - If Business Plan is rejected by either OSF-MC/CBO bodies then click on Rejected sub option.
 - If Business Plan approval is pending in either CBO bodies/OSF-MC then click on In Progress sub option.

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2	Rabi Bricks Enterprise	Entrepreneur Ta Rabi Ratan	akarada L45234543	22-Jun-2023	₹350,000.00	SHERAGADA	RAMAGIRI		SVCO NFD				
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d. Business plan View process in DTE-EP

- DTE-EP can view the Business Plan by clicking the "Business Plan" option from the Menu Bar.
- On clicking "Business Plan" Option a dropdown list will appear with sub option
 - 1. In Progress
 - 2. Approved
 - 3. Rejected
- If Business Plan is approved then click on Approved sub option otherwise
- If Business Plan is rejected by either OSF-MC/CBO bodies then click on Rejected sub option.
- If Business Plan approval is pending in either CBO bodies/OSF-MC then click on In Progress sub option.

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	2	Rabi Bricks Enterprise	Entrepreneur Rabi Ratan	Takarada	L45234543	22-Jun-2023	₹ 350,000.00	SHERAGADA	RAMAGIRI	S V C O N F D	•								
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e. View Business plan by OSF-MC

After business plan approval OSF-MC can view same business plan details under approved section.

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To To	otal Approved Business Plan : : otal Approved CEF Loan Amou Enterprise	2 nt : ₹ 370,000.00 Entrepreneur Name	Location	Loan Application NO	Loan Approved Date	Sanction Loan Amount	Gram Panchayat	Village	PTS	МоМ
P	No Name			3333	01-Jun-2023	₹20,000.00	SHERAGADA	RAMAGIRI		SVCO NFD
٩	No Name 1 Suresh Enterprise	Suresh	Rqmagiri							
1	No Name 1 Suresh Enterprise 2 Rabi Bricks Enterprise	Suresh Entrepreneur Rabi Ratan	Rqmagiri Takarada	L45234543	22-Jun-2023	₹350,000.00	SHERAGADA	RAMAGIRI		S V C O N F D

f. View Business plan by BTC-EP

- Once OSF-MC approves business plan, it will reflect in BTC-EP login under "<u>Business</u> <u>Plan"</u> option in header.
- On clicking "<u>Business Plan</u>" Option a dropdown list will appear with sub option
- 1. In Progress
- 2. Approved
- 3.Rejected

Once OSF-MC approves business plan, it will reflect under "<u>Approved</u>" sub option for view only.

- On clicking "<u>Approved</u>" sub option business plan page will appear.
- Select BDSP from BDSP list in dropdown.
- List of business plan approved by OSF-MC will appear for view .
- On clicking name of enterprise detail of business plan will appear for view .

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		BDSP *	Bikash k	Cumar Mohanty - bo	dspsheragada	~				
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No	Enterprise Name	Entrepreneur Name	Location	Loan Application NO	Loan Approved Date	Sanction Loan Amou	Gram nt Panchava	it Village	PTS	MoM
1	Suresh Enterprise	Suresh	Rqmagiri	3333	01-Jun-2023	₹20,000.00) SHERAGAD	DA RAMAGI	8	SVCO
2	Rabi Bricks Enterprise	Entrepreneur	Takarada	L45234543	22-Jun-2023	₹350,000.0	0 SHERAGAD	DA RAMAGI	u.	svco
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rre to se	no/welcome#/btcEp/business earch	Rabi Ratan Plan/approved H Inhox (8) - sahooso	Post of the second	essPlan/approved Fire SVEP-NRE ty Business Pla Search Here Kumar Mohanty - bd Kumar Mohanty - bd	Image: Control of the second secon	Enterprise Sanction Loan Amount E20.000.00	Entrepreneur Gram Panchayat SHERAGADA I	A G 30° Q Password Village PARAMAGIRI	Contraction of the second seco	N F D e Windd ings to ac e P

• To view the business plan by BTC-EP has to go through few steps

Step 1: Enterprise Information

- Step 2: CEF Loan Application Detail
- Step 3: Bank Loan Application Detail
- Step 4: What if Analysis for Net Profit

	Existing Enterprise Detail of Suresh	
	Patra	Entrepreneur Details
No.	Fields	Value in Rs
1 Pre	sent Revenue	₹50,000.00
2 Pre	sent Capacity	₹50,000.00
3 Co:	at of Goods Sold	₹30,000.00
Gro	sss Profit(Revenue - Cost of Goods)	₹20,000.00
1 Т	otal Fixed Assets	₹20,000.00
2 C	wn Investment	₹10,000.00
	Working Capital Calculation (Monthly Cycle)	
No.	Fields	Value in Rs
1 Ave	rage Value of Inventory (at any point)	₹50.000.00
2 Ave	rage Value of Receivables	₹20.000.00
3 Ave	rage Value of Pavble	₹10,000,00
Wo	king Capital	₹60.000.00
	Expenses (Monthly)	
No.	Fields	Value in Rs
1	Rent	₹5,000.00
2	Wages	₹1,000.00
3	Electricity	₹1,000.00
4	Transport	₹500.00
5	Interest	₹2,000.00
6	Wastage	₹1,000.00
7	Depreciation	₹500.00
8	Taxes	₹500.00
9	Other Expenses	₹0.00
10	Total Expenses	₹11,500.00
1 Net Profit p	er Month(Gross Profit - Total Expense)	₹8,500.00
	Growth Requirement	
No.	Fields	Value in Rs
1	Growth Purpose	agarbati
2	New Proposal	agarbati
2	Investment Required	₹50,000.00

SVEP-NRETP DEMO	btcepsheragad
BDSP User Assignment Activity Business Plan CEF Loan Enterprise E	ntrepreneur Password Reset Held
ess Plan Detail	
Business Plan Detail of Suresh Patra	Entrepreneur Details
🔀 Export Existing Enterprise detail + Busine	ess Plan + Loan Application to PDF
ENTERPRISE INFORMATION	
1.0 Information of Enterprise	
se State : ODISHA District : GA	NJAM
Gram Panchayat : SHERAGADA Village : RAI	IAGIRI
Pincode : 754902 Type : Manu	facturing
Product/Item : Agarbatti making Ownership	Structure : Individual
pplicable Enterprise Type : Existing	
PRODUCTION PROGRAMME AND SALES REVENUE	
2.0 Production & Revenue Planning	
Per Per Dura. Total Amou Dura. Total Utilization Utilization Sales Price (Sales Re Produ. Production (%) Produ. Production per Unit /Year	int venue Cost Price Total Cost of lv) Bill of Materil Goods Used
100 30000 100 100 30000 ₹100.00 ₹3,000,0	00.00 ₹80.00 ₹2,400,000.00
Total in Rs.	₹2,400,000.00
2.1 Other Income From This Enterprise	
Other Income Description	Amount Yeariy
Total in Rs.	₹50,000,00
EXPENDITURE (YEARLY)	
3.0 Pre-operative and Preliminary Expenditure	
Survey Exp Stationary Exp Legal Exp Establi	shment Exp Other
00.00 ₹150.00 ₹140.00 ₹	360.00 ₹125.00
	P1 075 00
Total in Rs.	(1,075.00
Total in Rs. 3.1 Land and Building Exp	(1,075.00
Total in Rs. 3.1 Land and Building Exp Land/Building Ownership	Amount
Total in Rs. 3.1 Land Building Exp Land/Building Ownership Land Rent	Amount ₹150.00
Total in Rs. Total in Rs. Stand/Building Exp Land/Building Ownership Building Rent Building Rent	Amount ₹150.00 ₹1,450.00
Total in Rs. Total in Rs. Ownership Olamon Ownership Ownership Ownership Building Ownership Total in Rs. Total in Rs.	
Total in Rs. Itand/Building Exp Land/Building Ownership Land Rent Building Rent Total in Rs. 3.2 Plant / Marthinery / Equipment	₹1,003,00 ₹150,00 ₹1,450,00 ₹1,600,00
Total in Rs. 3.1 Land Building Exp Land/Building Ownership Land Rent Building Rent Building Rent Total in Rs.	
Total in Rs. Total in Rs. Conversitient of the colspan="6">Total in Rs. Total in Rs. Service of the colspan="6">Service of the colspan="6">Servic	Amount ₹1,50.00 ₹1,450.00 ₹1,450.00 Tax, pplier's name and address Tax, Insu Electri. Exp.
Total IN Second	Image: Constraint of the state of
Total in Section 100 Sect	Image: Constraint of the state of
Total in State <td>Image: Constraint of the state of</td>	Image: Constraint of the state of
Total in K Interview Intervi	Amount Electri. ₹1,600,00 ₹1,600,00 ₹1,600,00 ₹1,600,00 \$\$200,000,000,000,000,000 \$\$200,000,000,000,000,000,000,000,000,00
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Total IN Sector In Total I	Image: Tax, and address Electri, Exp. add address ₹1,50,00 ₹1,450,00 ₹1,600,00 ₹1,600,00 ₹1,500,00 Bk Val. Supplier's name and address
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3.5 Utilities					
3.5 Utilities	-				
	_	 			٠
		 0	•	•	

No.	Utility Name	Year Expenditure	Remarks
1	Power/Electricity	₹120.00	good
2	Water	₹ 1,000.00	good
3	Fuel (Coal/Oil/Steam)	₹ 0.00	no
4	Any other item	₹ 0.00	no
	Total in Rs.	₹1,120.00	

3.6 Manpower (Salaries/Wages)

No.	Manpower Type	No	Wages/Salaries (For seasonal units multiply month amount by (No of working months/12))	Total Expenses
1	Skilled	5	₹120.00	₹7,200.00
2	Semi-skilled	1	₹100.00	₹1,200.00
з	Unskilled	10	₹80.00	₹9,600.00
4	Withdrawal by Owner as wages	0	₹0.00	₹0.00
5	Any other (Yearly)	-	₹0.00	₹0.00
		То	tal in Rs.	₹18,000.00

	3.7 Administrative E	xpenses	
No.	Administrative Type	Amount Per Year	Remark
1	Stationary & Printing	₹2,100.00	yes
2	Traveling	₹0.00	na
3	Communication	₹0.00	na
4	Entertainment expenditure	₹0.00	na
5	Insurance	₹0.00	na
6	Rent	₹2,956.00	yes
7	Misc.	₹0.00	yes
8	Repair & Maintenance	₹0.00	yes
	Total in Rs.	₹5,056.00	

	3.8 Selling and Distribution	Expenses	
No.	Selling and Distribution Type	Amount Per Year	Remark
1	Advertising expenses	₹12,000.00	yes
2	Freight	₹0.00	na
з	Commission	₹0.00	na
4	Misc.	₹0.00	na
	Total in Rs.	₹12,000.00	

 \bigcirc

	Total Yearly Expenses	
No.	Expense Type	Amount Per Year
1	Utilities Expense	₹1,120.00
2	Manpower (Salaries/Wages) Expense	₹18,000.00
3	Administrative Expense	₹5,056.00
4	Selling and Distribution Expense	₹12,000.00
	Total in Rs.	₹36,176.00

			3.9 Working Capita	al		
No.	Working Capital Type	Holding Period in Day	Holding Inventory Qty	Holding Inventory Unit Rate	Inventory Cost	Description
1	Raw material stock	10	1	₹1,000.00	₹1,000.00	yes
2	Semi-finished goods stock	1	1	₹1,000.00	₹1,000.00	yes
3	Finished goods stock	0	0	₹0.00	₹0.00	yes
4	Sales on credit	0	0	₹0.00	₹0.00	
5	Production Expenses(One Month) = (Total Yearly Expense /1	2)		3,014.67	
	Tota	l Working Capital Ne	eded in Rs.		₹5,014	.67

	3.10 TOTAL PROJECT COST	
No.	Particulars	Amount in Rs
1	Pre-operative and preliminary Exp	₹1,075.00
2	Land and Building Exp	₹1,600.00
3	Machinery Exp	₹7,380.00
4	Equipment and Furniture Exp	₹6,750.00
5	Working Capital	₹5,014.67
	Total Project Cost in Rs.	₹21,819.67
	Back Go To Loan Application	

• To view CEF Loan Application Detail click "<u>Go To Loan Application</u>" at bottom of business plan details .

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Home Annual Work Plan	BDSP User Assignment Activity	Business Plan CEF Loan	Enterprise En	trepreneur Password Reset	Help
Home • Business Plan • CE	F Loan Application Detail				
	CEF Loan Application	on Detail of Suresh Patra		Entrepreneur I	Details
		B Export Existing Enterpris	e detail + Busines	s Plan + Loan Application to	PDF
	BASICIN	FORMATION FOR ENTREPRENEU	R		
Date : 25-Jun-2023	Name of App	licant(s) : Suresh Patra	Address of Ur	nit : Rqmagiri	
Apply for CEF loan (Rs.) : ₹20	0,000.00 Social Catego	ory : General	SHG Name : N	IAA BRAHMANI DEVI	
VO Name : OMM SANTI	Date of Birth	: 31-May-2001	Age : 22 years		
Gender : Male	Voter ID No :		Aadhar No :		
MGNREGA job Card :	Artisan Card	No:	Address Proo	f: Aadhaar Card	
Mobile No :	E-mail :		Line of Busin	ess Activity (Purpose) : Agarbati ma	aking
Proposed : making	Loan Repayr	nent Period : 12 month	Experience in	doing business :	
	,	INTERPRISE INFORMATION			
Enterprise Name : Suresh Er	nterprise State : ODISH	iA	District : GAN	JAM	
Block : SHERAGADA	Gram Panch	ayat : SHERAGADA	Village : RAM/	AGIRI	
Address of Unit : Rqmagiri	Pincode : 754	902	Type : Manufa	cturing	
Sector : Cosmetics & perfume	s Product/Item	: Agarbatti making	Ownership St	ructure : Individual	
Govt. License Available : Not	Applicable Enterprise Ty	pe : Existing			
	MEANS				
	THE PERSON	OF FINANTE AND PROFILABILITY			
		4.0 Means of Finance			
No.	Means of Finance Type	4.0 Means of Finance	Amount	Remarks	
No. 1	Means of Finance Type Own investment	4.0 Means of Finance	Amount ₹7,273.00	Remarks	
No. 1 2	Means of Finance Type Own investment Friends / Relatives	4.0 Means of Finance	Amount ₹7,273.00 ₹7,273.00	Remarks yes yes	
No. 1 2 3	Means of Finance Type Own investment Friends / Relatives Bank/CEF Loan	4.0 Means of Finance	Amount ₹7,273.00 ₹7,273.00 ₹7,273.00	Remarks yes yes na	
No. 1 2 3	Means of Finance Type Own investment Friends / Relatives Bank/CEF Loan	4.0 Means of Finance	Amount ₹7,273.00 ₹7,273.00 ₹7,273.00	Remarks yes yes na	
No. Image: Constraint of the second sec	Means of Finance Type Own investment Friends / Relatives Bank/CEF Loan D NEEDED	4.0 Means of Finance	Amount ₹7,273.00 ₹7,273.00 ₹7,273.00	Remarks yes yes na	819.67
No. Image: Constraint of the second sec	Means of Finance Type Own investment Friends / Relatives Bank/CEF Loan D NEEDED	4.0 Means of Finance	Amount ₹7,273.00 ₹7,273.00 ₹7,273.00	Remarks yes yes na t21,8	319.67 ₹0.00
No. Image: Constraint of the second se	Means of Finance Type Own investment Friends / Relatives Bank/CEF Loan D NEEDED	4.0 Means of Finance	Amount ₹7,273.00 ₹7,273.00 ₹7,273.00	Remarks yes yes yes 1 2 1 1 1 1 1 1 1 2 1 1 2	319.67 ₹0.00
No. Image: Second	Means of Finance Type Own investment Friends / Relatives Bank/CEF Loan D NEEDED	4.0 Means of Finance	Amount ₹7,273.00 ₹7,273.00	Remarks yes yes na	319.67 ₹0.00 ₹0.00
No. Image: Second	Means of Finance Type Own investment Friends / Relatives Bank/CEF Loan D NEEDED	ng Amt on Existing Loans of The	Amount ₹7,273.00 ₹7,273.00 ₹7,273.00	Remarks yes yes na	819.67 ₹0.00 200.00 ₹0.00

	1					
Amount in Rs	ulars	Partic	No.			
₹3,050,000.00		Total Income	A			
	1)	Cost of production (Annua	В			
₹2,400,000.00		Cost of Goods	i			
₹1,120.00		Utilities	н			
₹18,000.00	ges)	Manpower Cost (Salaries/wa				
₹5,056.00		Administrative expenses	iv			
₹12,000.00	es	Selling & distribution expense	v			
₹30,000.00		Interest	vii			
₹2,466,176.00	Total					
₹1,160.00		Less: Depreciation	С			
₹582,664.00	tion	Net Profit (A - B)-Deprecia	D			
	en Point	Break Eve				
Amount in Rs		Particulars		No.		
₹3,000,000.00			Sales Revenue	A		
₹31,120.00			Fixed Cost	В		
₹101,014.67			Variable Cost	C		
₹32,204.37			Break Even Point	D		
0.13		nonths)	Break Even Period (In			
	d Status	Combine				
		New Rusiness Plan				
Total	Existing Business Plan	New Dusiness Fluin				
Total ₹3,100,000.00	Existing Business Plan ₹50,000.00	₹3,050,000.00	evenue	R		
Total ₹3,100,000.00 ₹65,014,67	Existing Business Plan ₹50,000.00 ₹60,000.00	₹3,050,000.00 ₹5,014.67	evenue ing Capital	R Work		
Total ₹3,100,000.00 ₹65,014.67 ₹16,556.00	Existing Business Plan ₹50,000.00 ₹60,000.00 ₹11,500.00	₹3,056,000.00 ₹5,014.67 ₹5,056.00	evenue ing Capital xpenses	R Work E:		

• To view Bank Application Detail click on "<u>Go To Bank Loan Application</u>" button at bottom of CEF Loan Application Detail page .

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Ho	me Annual Work Plan	BDSP User Assignr	ment Activity	Business Plan	CEF Loan	Enterprise	Entrepreneur	Password Reset Hel	
н	iome • Business Plan • Bank	Loan Application Detail							
		Bank Loa	an Applicati	on Detail of Su	uresh Patra			Entrepreneur Detai	
				🖄 Export Exist	ing Enterpris	e detail + Bu	siness Plan + L	oan Application to PDF	
			BASIC INF	ORMATION FOR E	NTREPRENEU	IR			
	Date : 25-Jun-2023		Name of Appl	icant(s) : Suresh Pat	ra	Addres	of Unit : Rqmagiri		
	Apply for Bank loan (Rs.) : ₹0.0	0	Social Categor	y : General		SHG Na	me : MAA BRAHMA	NI DEVI	
	VO Name : OMM SANTI		Date of Birth :	31-May-2001		Age : 22	years		
	Gender : Male		Voter ID No :			Aadhar	No :		
	MGNREGA job Card :		Artisan Card	lo:		Addres	s Proof : Aadhaar Ca	ard	
	Mobile No :		E-mail :			Line of	Business Activity (Purpose) : Agarbati making	
	Proposed : making		Loan Repaym	ent Period : 12 mon	th	Experie	nce in doing busin	ess :	
			EN	ITERPRISE INFORI	MATION				
	Enterprise Name : Suresh Ente	rprise	State : ODISHA			District	: GANJAM		
	Block : SHERAGADA		Gram Panchay	at : SHERAGADA		Village	RAMAGIRI		

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• To view What If Analysis Detail click on "<u>Go To What-If-Analysis</u>" button at bottom of Bank Loan Application Detail page .

Home Annual Work Plan	BDSP Use	Assignment Activity B	usiness Plan CEF Loan	Enterprise Entrepreneur	Password Reset Help
Home • Business Plan • What	lf Analysis for N	et Profit			
		What If Analysis for Patra	Net Profit of Suresh		Entrepreneur Details
Count D	6		96	🖾 Exp	ort What-If-Analysis to PDF
Growth Po	on Pate 7.	01	%		
inidu					
Year I Projection Year I	l Projection	Year III Projection			
		What If Analysis for Net P	rofit (Default Scenarios) Ann	ual Projection	
			Re	venue	
			Y	ear l	
		R ₀ (Revenue is as projected)	R ₁ (Revenue decreases by 20%)	R ₂ (Revenue decreases by 10%)	R ₃ (Revenue increases by 10%)
		₹3,050,000.00	₹2,440,000.00	₹2,745,000.00	₹3,355,000.00
C ₀ (Variable Cost is as projected)	₹2,466,176.00	₹582,664.00	₹-27,336.00	₹277,664.00	₹887,664.00
(Variable Cost increases by 10%)					
C _c (Variable Cost decreases by 5%)	₹2,342,867.20	₹705,972.80	₹95,972.80	₹400,972.80	₹1,010,972.80
		Maula	an Ficibility Colculation		
Sr. No.	(Anni	al)	an Eligibility Calculation	Amount Rs.	
A Cash Profit		,			₹582,664.00
B Income of House Hold	I.				₹36,000.00
C Expenditure of House	Hold				₹190,000.00
D Net Cash Surplus		((A + B) - C)			₹428,664.00
E Existing Loan Installm	ent				₹240,000.00
F Net Surplus to Service	SVEP Loan	(D - E)			₹188,664.00
G Max Loan to be Given			Loan Default		¢188,664.00
Sr. No.	Loan Type	Name	Louis Delivation	Points	
1 Banks				Defaulter	
		Tota	l Points Credit Worthines	0 out of 5 ss: 0 for Defaulter, 1,2 for Low	, 3,4 for Medium, 5 for High

• BTC-EP can view and print Entrepreneur Details on clicking Entrepreneur Details button on right top corner.

• BTC-EP can download business plan details on clicking "Export Existing Enterprise detail+Business plan+ Loan Application to PDF " button.

25.Business Plan evaluation with CEF loan component:

In **OSF-MC** login under CEF Loan option 4 sub option is there.

- 1. Pending Disbursal
- 2. Repayment List
- 3. Defaulter-Till Date
- 4. Loan List

On clicking CEF Loan option a dropdown list will appear .

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SVEP-NRETP DEMO	osfganjam
Home Annual Work Plan Business Plan CEF Loan CBO Meeting Tracking Password Reset Help	
Home Pending Disbursal Repayment List	
Image: Enterprise Type-wise (Top N) Defaulter - Till date 2 Social Indicator	~ ~ ~
Enterprise 🔚 Top 🗸 🕹 Loan List 🗸 Gender-	
Promoted 2018 Vise No Data Available for Distribution by Gender 2018	on of Entrepreneurs
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• On clicking "<u>Pending Disbursal</u>" sub option pending loan disbursal page will appear.

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Home Annual Work Plan Business Plan	CEF Loan CBO Meeting Tracking Passw	vord Reset Help
Home • Loan Disbursal		
🛔 LOAN DISBURSAL LIST	Search Here	
В	DSP * Select BDSP	v

- Select BDSP from BDSP dropdown list .
- List of enterprise with sanction loan amount detail will appear .

Up III	NOD I		SVEP-NRETP DEMO							
lome	Annual Work Plan	Business Plan	CEF Loan	CBO Meeting T	racking Passv	vord Reset H	ielp			
Home •	Loan Disbursal									
å LC	DAN DISBURSAL LIS	т	Sear	rch Here						
		B	DSP * Bikas	sh Kumar Mohanty	/ - bdspsheragada	~				
			Note	: Click on the Ad	ction to process t	ne loan.				
No.	Enterprise Name	Sanction Amt (Rs.)	Disbursed Loan Amt (Rs.)	Next Disbursal Amt (Rs.)	Due Date Of Next Disbursal	BDSP	Entrepreneur Name	Action		
1	Suresh Enterprise	20,000.00	0.00	20,000.00	01-Jun-2023	Bikash Kumar Mohanty	Suresh Patra	Disbursal		
2	Rabi Bricks Enterprise	350,000.00	0.00	300,000.00	21-Jun-2023	Bikash Kumar Mohanty	Entrepreneur Rabi Ratan Patra	Disbursal		

- To complete the Disbursal of Loan Amount sanctioned for particular business plan , OSF-MC click on "<u>Disbursal</u>" key under Action column against each enterprise .
- On clicking "<u>Disbursal</u>" key this section will appear .

_									
Home 。									
.å LC	AN DISBURSAL LIS	т							
				Sanctior	n Amount *	20000			
			Entreprei	neur Nan	ne: Sures	ih Patra			
				SHG Co	de: 1265 ⁻	19		SHG Name : M	AA BRAHMANI DEVI
		Sar	SHG Me	mber Co	de: -		SHG	Member Name : Su	iresh Patra
	Enterprise Name	Sai							
No.	Enterprise Name			Date	Criteria	Disbursed Amount	Disbursed Date	Bank Transaction Id	Bank Transaction Date
No. 1	Suresh Enterprise	2 N	. Amount	Date					
No.	Suresh Enterprise	2 N	20000	01- Jun- 2023	Loan Amount sanctioned	20000	02-06-2023	BA123456	03-06-2023
No. 1 2	Suresh Enterprise Rabi Bricks Enterprise	2 N	20000	01- Jun- 2023	Loan Amount sanctioned	20000	02-06-2023	BA123456	03-06-2023

- In above section option to enter Disbursed Date , Bank Transaction Id and Bank Transaction Date appear for only current pending loan disbursal .
- Enter Disbursed Date , Bank Transaction Id and Bank Transaction Date then click "Save" button to save the current loan disbursal details .
- On clicking "<u>Repayment List</u>" sub option repayment list will appear .
- Select BDSP from BDSP list then Repayment List details will appear .

THE C	Ge 3							-
lome	Annual Work Pl	an Business P	lan	CEF Loan CBO	Meeting Tracking	Password Res	set Help	
Home •	Loan Re-Payme	nt						
#LO	AN REPAYME	NT LIST (FOR CU	RRENT	MONTH)	:	Search Here		
			BDSP 1	Bikash Kum	iar Mohanty - bdspsh	eragada	~	
Total Total Total	Enterprise : 0 Approved Loan <i>I</i>	tmount : ₹ 0.00						

- On clicking "<u>Defaulter-Till Date</u>" sub option Defaulter list will appear .
- Select BDSP from BDSP list then Defaulter List details will appear .

	Annual Work			CEF Loa	n CBO N	1eeting Trackinរ្	g Passwoi	rd Reset He	lp		
Home	• Loan Default	er									
å L	OAN DEFAUL	TER LIST			Search Here						
			BDS	SP *	Bikash Kuma	r Mohanty - bdsp	sheragada	\rightarrow			
			N	ote : List O	f Entreprene	ours with minim	ium 3 month	s of Outstanding	g.		
Net o No o No o	default Amoun f Installments : f BDSP : 0	t:₹0.00 0									
No.	Enterprise Name	Entrepreneur Name	A L BDSP	oan Amt (Rs.)	EMI Start Date	Total No Of Installments	Installment Value (Rs.)	No Of Missed Installment (Rs.)	Installment Value Missed (Rs.)	Last Paid Date	Total OutStanding (Rs.)

- On clicking "Loan List" sub option loan list will appear .
- Select BDSP from BDSP list then loan List details will appear .

Unite	NO AND		SVEP-NRE	TP DEMO			osfgan
Home	Annual Work Plan B	usiness Plan CEF Lo	an CBO Meetii	ng Tracking Pas	sword Reset Hel	p	
Home 。	• Loan						
å L0	DAN LIST	Se	arch Here				
		BDSP *	Bikash Kumar Moh	anty - bdspsheragada	a •		
No	Enterprise Name	Village Of Enterprise	Total Approved Loan (Rs.)	Total Disbursed Loan (Rs.)	Total Re-Payment (Rs.)	Last Re-Payment Date	SVEP Loan Account No
	Suresh Enterprise	RAMAGIRI	20,000.00	20,000.00	0.00		3333
1							1 1500 15 10

• On clicking "<u>Repayment List</u>" sub option repayment list will appear .

26.CEF loan disbursal and repayment tracking

- In **NRETP-MENTOR, Functional Expert, Nodal CLF and DTE-EP** login under CEF Loan option 4 sub options is there.
 - 1. Pending Disbursal
 - 2. Repayment List
 - 3. Defaulter-Till Date
 - 4. Loan List

On clicking CEF Loan option a dropdown list will appear .

- On clicking "<u>Pending Disbursal</u>" sub option pending loan disbursal page will appear.
- Select BDSP from BDSP dropdown list.
- List of enterprise with sanction loan amount detail will appear.

and the second s	BD PREF		SVI	EP-NRET	P DEMO	D		nretpment
me	Work Done Report Business	Plan CEF Loan	Password Res	et Help				
Home • I	Loan Disbursal							
🚓 EN	TERPRISE LIST	Searc	h Here					
		BDSP · S	aswat Kumar Ray	- bdsp1		~		
		M	Note : Click on the	Action to proces	s the loan.			
No.	Enterprise Name	Sanction Amount (Rs.)	Disbursed Loan Amt (Rs.)	Next Disbursal Amount (Rs.)	Date Of Next Disbursal	BDSP	Entrepreneur Name	Action
1	Somalisha Papad Shop Enterprise Cuttack Headoffice	150,000.00	0.00	100,000.00	04-Aug-2022	Saswat Kumar Ray	Somalisha Khatai Sahoo	Disbursal
	Madhab Ready Rice Store	50,000.00	0.00	50,000.00	13-Nov-2022	Saswat	Madhab Tirtunapalli	Disbursal

• To view the enterprise detail with Loan Amount sanctioned detail for particular business plan click on "<u>Disbursal</u>" key under Action column against each enterprise .

• On clicking "<u>Disbursal</u>" key this section will appear .

	Loan Di	sbursal Plan				× ^{hento}
Home Work Done F	Report Busine	Sanction Amou	nt * 150000			
Home Loan Disburs	al	opropour Namo :	Somalisha Khatai Sahoo			
🖧 ENTERPRISE	LIST	SHG Code :	127884	SHO	3 Name : AKASHGANGA	
	SHO	Member Code :	-	SHG Membe	r Name : Bijayalaxmi Khatai	
	No.	Amount	Date	Criteria	Disbursed Amount	
	1	100000	04-Aug-2022	salary	0	
No. Ente	rprise Name 2	50000	06-Aug-2022	salary1	0	
1 Somalis Enterprise	sha Papad Shop Cuttack Headoffic					al
2 Madhab	Ready Rice Store			Numar	Close	al

- On clicking "<u>Repayment List</u>" sub option repayment list will appear .
- Select BDSP from BDSP list then Repayment List details will appear .

Up III				SVEF	-NRETP	DEMO			osfg
me	Annual Work Plan Bu	isiness Plan C	EF Loan	CBO Meeting Trad	king Password	d Reset He	elp		
Home •	Loan Re-Payment								
#LC	OAN REPAYMENT LIST	(FOR CURRENT	MONTH)		Search He	ere			
		BDSP	Sasv	vat Kumar Ray - bd	sp1		÷		
Total Total Total	Enterprise : 1 Approved Loan Amount : ₹ Disbursed Loan Amount : ₹	150,000.00 0.00							
Total Total Total No.	Enterprise : 1 Approved Loan Amount : ₹ Disbursed Loan Amount : ₹ Enterprise Name	150,000.00 0.00 Entrepreneur Name	BDSP	Approved Loan Amt (Rs.)	Disbursed Loan Amt (Rs.)	Repaid Amt (Rs.)	Last Repayment Amt (Rs.)	Last Repayment Date	Total Outstanding this mnth(Rs.)

- On clicking "<u>Defaulter-Till Date</u>" sub option Defaulter list will appear .
- Select BDSP from BDSP list then Defaulter List details will appear .

	SO STATES					SVEP-N	RETP D	DEMO		osfg
me	Annual Work I	Plan Busines	ss Plan	CEF Loan	CBO Me	eting Tracking	Password F	Reset Help		
Home •	Loan Defaulte	r								
# LC	AN DEFAU	TER LIST			Search Here	ē				
				DOD -	0	- David baland				
			В	DSP	Saswat Kuma	ir Ray - bosp1)		
Net de No of No of	fault Amount : Installments : BDSP : 0	₹	В	Note : List	Of Entrepren	eurs with minin	num 3 months	of Outstanding.		

- On clicking "Loan List" sub option loan list will appear.
- Select BDSP from BDSP list then loan List details will appear.

EU C	SO PLEE VICE		SVEF	-NRETP I	DEMO		osfgar
ome	Annual Work Plan Business F	Plan CEF Loan	CBO Meeting Trac	king Password	Reset Help		
Home •	Loan						
# LC	DAN LIST	Search H	lere				
		BDSP * Sasw	vat Kumar Ray - bd	sp1	~		
No	Enterprise Name	Village Of Enterprise	Total Approved Loan (Rs.)	Total Disbursed Loan (Rs.)	Total Re-Payment (Rs.)	Last Re-Payment Date	SVEP Loan Account No
NO							
1	Shakti Enterprise Limited	BALISIRA	0.00	0.00	0.00	-	12xsdfgrtjh34
1	Shakti Enterprise Limited Madhab Ready Rice Store	BALISIRA BALISIRA	0.00 50,000.00	0.00	0.00	•	12xsdfgrtjh34 Basu1234
1 2 3	Shakti Enterprise Limited Madhab Ready Rice Store Somalisha Papad Shop Enterprise Cuttack Headoffice	BALISIRA BALISIRA CHATULA	0.00 50,000.00 150,000.00	0.00 0.00 0.00	0.00 0.00 0.00	• • •	12xsdfgrtjh34 Basu1234

27. Enterprise Tracking / PTS Data entry:

After data sync BDSP will get list of all grounded enterprises. On click of name of enterprise, BDSP can do day book keeping.

- Entrepreneur is advised to put a daily register in which he enters details about cash inflow/outflow and stock details.

- All entrepreneurs whose business plan is approved are eligible for enterprise grounding.

- In mobile application, there is a menu item "Enterprise Tracking".

- In which BDSP has to select village first and after clicking next he will get a list of name of enterprise which are grounded.

- BDSP can add enterprise by clicking on "Enterprise Ground".

- Here, some details will come auto fill from previous data and some details has to be entered.

- When BDSP submits form, it is mandatory to sync so that details get updated on server. -Now that enterprise is said to be grounded.

- On click on enterprise name, BDSP can enter day bookkeeping details

Daybook update – BDSP has to go to enterprise and do day book entries.

- In mobile application, on click on enterprise name Daybook keeping screen opens.
- Daybook Keeping page has buttons for following registers.
- At first BDSP has to select date range for which he is doing entry.

- Every register/book has option "add more" for doing more entries. - Cash credit Book - Fixed Assets Register - Enterprise Reports

All PTS reports are visible in web application for BTC-EP, OSF-MC and DTE-EP to view and evaluate performance of entrepreneur.



The entry of selected date range will be editable until sync is done. - Also there is a provision of adding a new entry in same date range after selecting that entry from list but only until sync is done.

– Cas	4 🖬 🖬 5:01 h Credit Book	■ ← st	ୀୟା 🛿 5 ock Register
ent	Page Number 5/5	P ent	Page Number 5/
Select booking cate	gory 👻	★item Name	
Select Item	~	★Opening Stock (Units)	
Enter Amount (₹)		★Purchase Quantity (Un	ilts)
*Transaction Type	O Credit	★Total purchase price (i	8)
nter Remarks	Oredit	★Sold Quantity (Units)	
		Closing Quantity (Unit:	s)
Add Next Entry	Save	Add Next Entry	Save
	•	•	•

Here BDSP can enter details about stock-purchase , cash inflow , cash outflow and expenses details along with type if transaction(cash, credit) and amount.

1	45	1 5:01	1 🖬	💎 📼 3:41 рм
Fixed As	set Register		\leftarrow	Enterprise Reports
P ent	Page Num	ber 5/5	Ram Enterprise	Page Number 4/5
★Purchase Date		-		Cash Flows
★Purchase Item Name		-		Stock Register
*Asset Quantity			Fix	ed Asset Purchase
★Asset Value (₹)				P&L
★Scrap Value (₹)				Balance Sheet
Expected Life(Year)				



- Here Name of item , purchase date , quantity , value , scrap value and expected value etc. details are entered.

- In this screen Enterprise reports for cash book , P & L , Balance sheet and cash flow details are shown.

28. Meeting Tracking of CBO's (MTC):

This MTC option to be available at all CBO hierarchy levels like OSF-MC, and DTE-EP.

- This will be done using the web application of NRETP in OSF-MC login. •
- Month wise data must be enter subject to condition :
- 1 month = multiple entries block wise For Ex: If In LINGIPUR Block no of meetings to be held in June-2022 are 10, means 10 times meeting data should be enter.
 - Data can be enter in current month or next month.
- OSF-MC review it and then finally DTE-EP approves or reject it in web portal.
- OSF-MC needs to login into the Web App then he/she must fill up the given below details:
 - Purpose of Meeting : CBO Meeting of LINGIPUR block : KHURDHA
 - Name of District
 - Name of Block
 - Name of OSF
 - Meeting Date
 - Whether DTE Present in Meeting Yes/No
 - Whether BTC EP Present in Meeting Yes/ No : No
 - Whether all OSF MC Members Present Yes/No: Yes
 - Number of NRETP Mentors Present
 - Number of Functional Experts Present
 - Number of Business Plans Discussed
 - Number of Business Plans Approved
 - Total CEF approved in the meeting
 - Upload MOM of the Meeting
- : 325000.00 : File upload max 500Kb , jpg/pdf

: Rakesh Bholo - osfrakesh

: LINGIPUR

: 24-04-2022

: Yes

:05

:04

:10

:07

Then save the form.

- a) Click on CBO Meeting Tracking option from the Menu Bar
- b) Select Upload CBO Meeting Details

M (no subject	:) - neelamadhab269 🛛 🗙 🚱 SVEP-NRETP	< +		\sim	-	٥	×
$\leftarrow \ \rightarrow \ G$	svep.nrlm.gov.in/nretpdemo/welcome#/osfMc/uplo	JCBOMeeting	Ê	\$	*		b E
	A REAL PROPERTY AND A REAL	SVEP-NRETP DEMO	•	osfganja	am		Î
	Home Annual Work Plan Business Plan	EF Loan CBO Meeting Tracking Password Reset Help					
	Home • OSF-MC: Upload Pending CBO Meeting Tran	ing Upload CBO Meeting details					
	A PENDING CBO MEETING TRACKING	Pending CBO Meeting Tracking					
	Select Block: *	Select Block					
	Purpose of Meeting: •	Enter Purpose of Meeting					
	Meeting held Date: +	DD-MM-YYYY					
	Whether DTE-EP Present in Meeting ?	Select					
	Whether BTC-EP Present in Meeting ?	Select					
	Whether all OSF MC Members Present in Meeting ?	Select					
	Number of NRETP Mentors Present (Ex: 2 or 3 or 10) *	Enter Number of NRETP-Mentors in Number Act Go t	tivate W	to activ	s ate W		
Number of Functional Experts Present (Ex: 2 or 3 or 10) *	4						
--	---	--	---				
Number of Business Plans Discussed (Ex: 2 or 3 or 10) *	10						
Number of Business Plans Approved (Ex: 2 or 3 or 10)	7						
Total CEF approved in the meeting (Ex: 100000 or 130000 or 500000 or 0) *	32500000						
Upload MOM of the Meeting: *	Choose File 1 JPG File size must be less than 500Kb. File format should be either JPG/PDF Upload a valid file.	type.					
	Save Close						
 Click on save button to sa c) Select Pending CB 	ave CBO Meeting for	block.					
 M Inbox (43) - neelamadhab269@g × SVEP-NRETP ← → C	× +		- ∨ - ⊳ ⊆ = −				
			osfganjam				
	SVEF-INKE						
Home Annual Work Plan Business P	Unan CEF Loan CBO Meeting Tracking Upload CBO Meeting	Password Reset Help					
m Enterprise Type-wise (Top N	details Pending CBO Meeting	Social Indicator	× 2.2				
	■ Tracking ✓ ▲ Data Source ✓ ∰ Year ✓	Gender-					
Types Promoted Top 10	0 Types Of Enterprises Promoted 2018	wise No Data Available fo	r Distribution of Entrepreneurs				
		by dender 2010					
13							
of Enterpe							
Number							
			Activate Windows Go to Settings to activate Windo				
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d) Select OSF-MC Blo	ock from the dropdo	wn list					
i chante							
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Home Annual Work Plan Business Plan (
Home Annual Work Plan Business Plan d							
Home Annual Work Plan Business Plan d Home • OSF-MC: Pending CBO Meeting Tracking							
Home Annual Work Plan Business Plan Home • OSF-MC: Pending CBO Meeting Tracking & PENDING CBO MEETING TRACKING Assigned Block list: *	Select Block	~					
Home Annual Work Plan Business Plan G Home + OSF-MC: Pending CBO Meeting Tracking	Select Block	No of	No of				
Home Annual Work Plan Business Plan G Home • OSF-MC: Pending CBO Meeting Tracking	Select Block d DTE-EP BTC-EP OSF-MC No Present Present Nretp-M	of No of Plans E Plans Functional-Experts Discussed A	No of tusiness Plans Total CEF pproved Approved MC				
Home Annual Work Plan Business Plan G Home • OSF-MC: Pending CBO Meeting Tracking	Select Block td DTE-EP BTC-EP OSF-MC No Present Present Present Nretp-M	of No of Plans Bentors Functional-Experts Discussed A	No of tusiness Pproved Approved MC				

	ine + contribute.	Pending CBO Me	eting Tracking								
.th	PENDING CB	O MEETING TR	ACKING								
Assigned Block list: * (SHERA	SHERAGADA						
No.	OSF Name- Block	Meeting Held Date	Meeting Uploaded On	DTE-EP Present	BTC-EP Present	OSF-MC Present	No of Nretp-Mentors	No of Functional-Experts	No of Business Plans Discussed	No of Business Plans Approved	Total CEF Approved
1	GANJAM OSF COMMETEE- SHERAGADA	12-5-2023	12-05-2023	Yes	Yes	Yes	2	2	2	1	540000
2	GANJAM OSF COMMETEE- SHERAGADA	11-5-2023	12-05-2023	Yes	Yes	Yes	2	1	2	1	655555
3	GANJAM OSF COMMETEE- SHERAGADA	19-6-2023	19-06-2023	Yes	Yes	Yes	2	2	2	1	50000

Approval by the DTE-EP :

Respective DTE-EP can login into web application using valid credentials.

Go to on "OSF-MC/OSF" option from the Menu bar.

Select the "CBO Meeting approval by DTE-EP" sub-option from the dropdown.



Select the OSF-MC from the dropdown list. Then select the Block.



After selecting the block the Meeting details will appear.

Then the DTE-EP can either Approve or Reject the meeting after observing the MOM report.

For Approval / Rejection he/she needs to check the box from the left side of the meeting tracking details then click on Approve or Reject button as per his/her statement.

29.Formulas For Preparing Business Plan

• 2.0 : . Production / Sales and Revenue Planning

Total Production or Sale Per Year = Working duration value * Per Duration Production of Sale

Amount(Sales Revenue/Yearly)= Total Production or Sale Per Year * Sales Price Per Unit

Total Cost of Goods Used = Total Production or Sale Per Year * Cost Price Per Unit

• <u>3.2 Plant/Machinery/Equipment Expense</u>

Total Amount = Nos. * Per Unit Price

Depreciation = (Total Amount - Scrap Value) / Expected Life

Book Value = Total Amount - (Depreciation * no of months [total months difference between current date and purchase date

• <u>3.3 Furniture:</u>

Amount = Nos. * Per Unit Price

• <u>3.4 Raw Material</u>

Total Value = No. of Times/year * Quantity * Unit Rate

• <u>3.6 Manpower(salary/wages)</u>

Total Expense(Yearly) = Nos. * Wages/Salaries Per month

• <u>3.9 Working Capital</u>

Total Working Capital Needed =Inventory cost of raw material stock + inventory cost of semi-finished goods stock + inventory cost of finished goods stock + Total Value of Goods/Services on Credit + Expenses of One month

• 3.10 - Total Project Cost -

★ Preoperative and preliminary Exp. = Total of values entered in 3.0 [Market Survey + Stationary + Legal + Establishment]

★ Land and Building Exp. = Rate per Year for land + Rate per Year for building. [It will come only when rent is selected , else blank]

★ Plant/Machinery/Equipment = Total sum of Amount of all entered items.

 \star Furniture Ex = Total sum of Amount of all entered items.

★ Total Project Cost = Preoperative and preliminary Exp. + Land and Building Exp. + Plant/Machinery/Equipment + Furniture Ex + Working Capital

Break-even point

Break-even point = <u>Fixed cost</u> Contribution Margin per unit (Selling price per unit - Variable cost per unit)

• Break-Even Period (BEP)

Break-Even Period = Break-Even Point / Total Revenue (2.0) * 12

PTS Data Entry / Enterprise Tracking

Opening Balance Entry:

प्रारंभिक शेष राशि एकत्र करने के लिए पीटीएस डेटा को फीड करने की अनुमति दी जा सकती है और

से पहले मौजूदा उद्यमों का प्रारंभिक लाभ और हानि खाता तैयार करें हस्तक्षेप.

PTS data may be allowed to be fed in to gather opening balances and prepare initial profit and loss account of existing enterprises prior to intervention.

Cash credit Book

- Here BDSP can enter details about stock-purchase , cash inflow , cash outflow and expenses details along with type if transaction(cash, credit) and amount.

Fixed Assets Register

Here Name of item , purchase date , quantity , value , scrap value and expected value etc. details are entered.

Enterprise Reports

Enterprise reports is required for viewing cash book, P & L, Balance sheet and cash flow details.

Thank You !

Queries and feedback

Any user can send queries and feedback to the email id svephelp@gmail.com